



CHARACTER • EQUALITY • EXCELLENCE
RESPONSIBILITY • TEACHABILITY

BOARD MEETING AGENDA

April 11, 2024 5:30pm

Meeting ID:

<https://ucihealth.zoom.us/j/93902932905?pwd=MEZPYVRpMTImWUFlmWko3UnFPbWJjZz09&from=addon>

4717 Crenshaw Boulevard, Los Angeles, CA

1775 Ximeno Avenue, Long Beach, CA

18111 Elaine Avenue, Artesia, CA

385 Charles E Young Dr. E, Los Angeles, CA

444 South Flower Street, 1800, Los Angeles, CA

Welcome

1. Roll Call

- 1. Yusef Alexander present_____ absent_____
- 2. Dr. Reginald Austin present_____ absent_____
- 3. Joss Tillard Gates present_____ absent_____
- 4. Bryan Gonzalez present_____ absent_____
- 5. Marina Samson present_____ absent_____
- 6. Lataysia Starks present_____ absent_____
- 7. Ursula Worsham present_____ absent_____

2. Public Comment info@creteacademy.org (323-791-1600)

3. Review and Approval of Meeting Minutes

BOARD VOTE

March 14, 2024 Regular Board Meeting

- 1. Yusef Alexander yay _____ nay_____
- 2. Dr. Reginald Austin yay _____ nay_____
- 3. Joss Tillard Gates yay _____ nay_____
- 4. Bryan Gonzalez yay _____ nay_____
- 5. Marina Samson yay _____ nay_____
- 6. Lataysia Starks yay _____ nay_____
- 7. Ursula Worsham yay _____ nay_____

Consent Items

1. Updated 2023-2024 TK-6th Grade Suicide Prevention Plan

During the March 19, 2024, LAUSD Annual Oversight it was brought to our attention that Crete Academy's Suicide Prevention Plan did not align with the Model Suicide Prevention Plan that is used by all LAUSD Schools. We have updated Crete Academy's Suicide Prevention Plan to align with the Model Plan used by LAUSD schools and required the Board to review and approve the plan.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

2. **Board Member Yusef Alexander, and Marina Sampson** board terms– This item is a carryover item from previous Board meetings. The Crete Academy Board of Directors is being asked to extend and approve the Board Member contract end date for the current Board members listed above, the current Board Term date ends 2/29/2024.
3. Request for Declaration of Need (DON) for Fully Qualified Educators (2024-2025 school year) Crete Academy has a need to fill teacher vacancies with qualified candidates and is requesting the board to approve the DON as we have been unable to hire fully credentialed candidates, the candidates that have been applying for our positions are candidates that are in a credential program and qualify for a teaching permit.

BOARD VOTE

- | | | |
|------------------------|----------|----------|
| 1. Yusef Alexander | yay ____ | nay ____ |
| 2. Dr. Reginald Austin | yay ____ | nay ____ |
| 3. Joss Tillard Gates | yay ____ | nay ____ |
| 4. Bryan Gonzalez | yay ____ | nay ____ |
| 5. Marina Samson | yay ____ | nay ____ |
| 6. Lataysia Starks | yay ____ | nay ____ |
| 7. Ursula Worsham | yay ____ | nay ____ |

5. Updates from Leadership

BOARD REVIEW

- School Leadership will provide an overview of the Japan Trip.
- Crete Academy Leadership will provide an overview of the 2022-2023 oversight review.
- Crete Academy has hired an Operations Director Behzad Sadeghi. Mr. Sadeghi has over 20 years of experience and specializes in data reporting.
- Board member participation. School Leadership would like to begin hosting in-person meetings for board members. Additionally, school leadership will discuss strategic planning for the board.
- School leadership evaluations. The school leadership requires annual evaluations by the board on their performance. The school leaders are requesting the evaluation take place by May 30th.
- End of year activities: Crete Academy staff invites the board to all school events, in particular Six grade and Kindergarten graduation on 5/30/2024, and school BBQ/last day of school on 5/31/24.

6. Review of Monthly Financials

BOARD REVIEW

1. Financial Summary
 - ADA Analysis
 - Income Statement (YTD Budget vs. YTD Actuals and Budget vs. Forecast)
 - Balance Sheet
2. Cash Flow Forecast
3. Financial Narrative
4. Check Register

7. Adjourn

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.



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BOARD MEETING AGENDA

March 14, 2024 5:30pm

Meeting ID:

<https://ucihealth.zoom.us/j/98982141920?pwd=dG9QdEJlUmx1RTA5bmJ2UnQ0TmFIUT09&from=addon>

6103 Crenshaw Boulevard, Los Angeles, CA

1775 Ximeno Avenue, Long Beach, CA

18111 Elaine Avenue, Artesia, CA

385 Charles E Young Dr. E, Los Angeles, CA

444 South Flower Street, 1800, Los Angeles, CA

Welcome

The Crete board meeting was called to order at 5:15 p.m. with a welcome from the board president.

1. Roll Call

- 1. Yusef Alexander present _____ absent x
- 2. Dr. Reginald Austin present _____ absent x
- 3. Joss Tillard Gates present x absent _____
- 4. Bryan Gonzalez present x absent _____
- 5. Marina Samson present _____ absent x
- 6. Lataysia Starks present x absent _____
- 7. Ursula Worsham present x absent _____

2. Public Comment info@creteacademy.org (323-791-1600)

No public comment for this meeting.

3. Review and Approval of Meeting Minutes

BOARD VOTE

February 29, 2024 Special Board Meeting

- 1. Yusef Alexander yay _____ nay _____
- 2. Dr. Reginald Austin yay _____ nay _____
- 3. Joss Tillard Gates yay x nay _____
- 4. Bryan Gonzalez yay x nay _____
- 5. Marina Samson yay _____ nay _____
- 6. Lataysia Starks yay x nay _____
- 7. Ursula Worsham yay x nay _____

The Special Board Meeting Minutes for February 29, 2024 were reviewed, motioned by Ursula Worsham, seconded by Lataysia Starks and unanimously approved by board vote.

4. Consent Items:

- 1. **Annual Audit**-The Crete Academy Board of Directors is being asked to review, discuss and approve the annual audit that was conducted by the outside firm Christy White.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

Consent Items (continued)

- 2. **Board Member Yusef Alexander, and Marina Sampson** board terms– The Crete Academy Board of Directors is being asked to extend and approve the Board Member contract end date for the current Board members listed above, the current Board Term date ends 2/29/2024.

Board Members Yusef and Marina were not able to attend, this item will be moved to subsequent board meeting for vote.

- 3. **File a Form 700 - Statement of Economic Interests (SEI):**
The Crete Academy Board of Directors per the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. are required to file Statements of Economic Interest form 700 by the April 1. The board was reminded to complete Form 700 prior to the deadline.
- 4. **Fiscal Policies and Procedures** – The Crete Academy Board of Directors will vote on an update to the Fiscal Policies and Procedures to reflect that when necessary and to avoid any further issues Crete Academy may issue a financial severance to any former employee that seems appropriate. Board noted no objections as discussed in prior meeting.

BOARD VOTE

- 1. Yusef Alexander yay ____ nay____
- 2. Dr. Reginald Austin yay ____ nay____
- 3. Joss Tillard Gates yay x nay____
- 4. Bryan Gonzalez yay x nay____
- 5. Marina Samson yay ____ nay____
- 6. Lataysia Starks yay x nay____
- 7. Ursula Worsham yay x nay____

The consent items as referenced above were reviewed, motioned by Bryan Gonzalez, seconded by Ursula Worsham and unanimously approved by board vote.

- 5. **Updates from Leadership** **BOARD REVIEW**
Crete Academy Leadership is providing updates to the Board of Directors on the current status of attendance and enrollment, academics and internal data assessments as well as staff hiring. Discussion led by principal, Crystal Tung to include K-16 Star Assessments, Avg. Daily Attendance, Demographics, Campus Climate and Pathway Programming.

- 6. **Review of Monthly Financials** **BOARD REVIEW**
 - 1. Financial Summary
 - ADA Analysis
 - Income Statement (YTD Budget vs. YTD Actuals and Budget vs. Forecast)
 - Balance Sheet
 - 2. Cash Flow Forecast
 - 3. Financial Narrative
 - 4. Check Register

A review of Monthly Financials was led by Charter Impact-Financial Summary, (ADA Analysis, Income Statement, Balance Sheet) Cash Flow Forecast, Financial Narrative and Check Register. A discussion was had by the board and Charter Impact with no additional pending items from board.

7. Adjourn

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.