



CHARACTER • EQUALITY • EXCELLENCE  
RESPONSIBILITY • TEACHABILITY

## BOARD MEETING AGENDA

January 18, 2024 5:30pm

### Meeting ID:

<https://ucihealth.zoom.us/j/98271450670?pwd=QUhHcFJPRGdadDBHWXA3MW44Q0R3Zz09&from=addon>

6103 Crenshaw Boulevard, Los Angeles, CA

1775 Ximeno Avenue, Long Beach, CA

18111 Elaine Avenue, Artesia, CA

**385 Charles E Young Dr. E, Los Angeles, CA**

444 South Flower Street, 1800, Los Angeles, CA

### Welcome

#### 1. Roll Call

- 1. Yusef Alexander      present\_\_\_\_\_ absent\_\_\_\_\_
- 2. Dr. Reginald Austin    present\_\_\_\_\_ absent\_\_\_\_\_
- 3. Joss Tillard Gates    present\_\_\_\_\_ absent\_\_\_\_\_
- 4. Bryan Gonzalez        present\_\_\_\_\_ absent\_\_\_\_\_
- 5. Marina Samson         present\_\_\_\_\_ absent\_\_\_\_\_
- 6. Lataysia Starks        present\_\_\_\_\_ absent\_\_\_\_\_
- 7. Ursula Worsham        present\_\_\_\_\_ absent\_\_\_\_\_

#### 2. Public Comment [info@creteacademy.org](mailto:info@creteacademy.org) (323-791-1600)

#### 3. Review and Approval of Meeting Minutes

#### BOARD VOTE

December 14, 2023 Special and Regular Board Meeting Minutes

- 1. Yusef Alexander      yay \_\_\_\_\_ nay\_\_\_\_\_
- 2. Dr. Reginald Austin    yay \_\_\_\_\_ nay\_\_\_\_\_
- 3. Joss Tillard Gates    yay \_\_\_\_\_ nay\_\_\_\_\_
- 4. Bryan Gonzalez        yay \_\_\_\_\_ nay\_\_\_\_\_
- 5. Marina Samson         yay \_\_\_\_\_ nay\_\_\_\_\_
- 6. Lataysia Starks        yay \_\_\_\_\_ nay\_\_\_\_\_
- 7. Ursula Worsham        yay \_\_\_\_\_ nay\_\_\_\_\_

#### 4. Consent Items:

- 1. **Item from the October 16, 2023 & December 14, agenda** Board Members Lataysia Starks & Dr. Reginald Austin terms expired – the Crete Academy Board of Directors will discuss extending their board terms if they are in agreement and vote to extend an additional 12 months
- 2. **Board Member and Secretary Ursula Worshman** – The Crete Academy Board of Directors is being asked to extend and approve the Board Member contract end date for the current Board Secretary Ursula Worshman, the current Board Term date ends 1/31/2024.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

**Consent Items (continued)**

**3. Request for approval to pay ERC Recovery Team (Employee Retention**

Crete Academy is requesting the Board approve a fee of 10% of what is recovered through the ERC fund recovery team. We expect to recover \$100,000-\$300,000. Depending on what is approved, the recovery team is paid 10% per their contract. Due to the potential size of the sliding scale, we are asking the board to approve. They are not paid anything if there is no recovery.

**4. Compliance Monitoring** – The Crete Academy Board of Directors is being asked to review the annual Compliance Monitoring document to verify all required documents are in place, in addition the Crete Academy Board President is being asked to sign the document once verification is completed.

**5. EPA Resolution 22-23sy** – The Crete Academy Board of Directors is being asked to review and approve the 2022-2023 school year Resource 1400 Education Protection Account summary covering 7/1/2022 through 6/30/2023

**6. Budget 2023-2024sy** – The Crete Academy Board of Directors approved the 2023-2024sy budget, the budget was submitted in June of 2023 to LAUSD. The agenda item when the budget was approved read “adoption of preliminary budget” This item is to formally approve the 2023-2024sy Budget that was approved in June 2023.

**7. Unaudited Financials 2022-2023** – The Crete Academy Board of Directors are being asked to perform the annual review and approval of the unaudited financial report for the 2022-2023 school year

**BOARD VOTE**

- |                        |           |          |
|------------------------|-----------|----------|
| 1. Yusef Alexander     | yay _____ | nay_____ |
| 2. Dr. Reginald Austin | yay _____ | nay_____ |
| 3. Joss Tillard Gates  | yay _____ | nay_____ |
| 4. Bryan Gonzalez      | yay _____ | nay_____ |
| 5. Marina Samson       | yay _____ | nay_____ |
| 6. Lataysia Starks     | yay _____ | nay_____ |
| 7. Ursula Worsham      | yay _____ | nay_____ |

**5. Updates from Leadership**

**BOARD REVIEW**

Crete Academy Leadership is providing updates to the Board of Directors on the current status of attendance and enrollment, academics and internal data assessments as well as staff hiring

**6. Review of Monthly Financials**

**BOARD REVIEW**

1. Financial Summary
  - ADA Analysis
  - Income Statement (YTD Budget vs. YTD Actuals and Budget vs. Forecast)
  - Balance Sheet
2. Cash Flow Forecast
3. Financial Narrative
4. Check Register

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

7. **Closed Session –**

**BOARD VOTE**

The Crete Academy Board of Directors will review the letter and salary request from Founder, Hattie Mitchell. The Crete Academy Board of Directors will vote on Founder, Hattie Mitchell's, contract for the 2024-25 school year

1. Yusef Alexander      yay \_\_\_\_\_ nay\_\_\_\_\_
2. Dr. Reginald Austin   yay \_\_\_\_\_ nay\_\_\_\_\_
3. Joss Tillard Gates    yay \_\_\_\_\_ nay\_\_\_\_\_
4. Bryan Gonzalez       yay \_\_\_\_\_ nay\_\_\_\_\_
5. Marina Samson        yay \_\_\_\_\_ nay\_\_\_\_\_
6. Lataysia Starks        yay \_\_\_\_\_ nay\_\_\_\_\_
7. Ursula Worsham       yay \_\_\_\_\_ nay\_\_\_\_\_

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.



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**BOARD MEETING AGENDA**  
**December 14 2023 5:30pm**

**Meeting ID:**

<https://ucihealth.zoom.us/j/92116535817?pwd=SEp1VThlaUZHSThjNmlCbzdPSzVUdz09&from=addon>

6103 Crenshaw Boulevard, Los Angeles, CA  
1775 Ximeno Avenue, Long Beach, CA  
18111 Elaine Avenue, Artesia, CA  
**385 Charles E Young** Dr. E, Los Angeles, CA  
444 South Flower Street, 1800, Los Angeles, CA  
515 S Figueroa St, Suite 2000 90071

**1. Welcome**

The Crete board meeting was called to order at 5:30 p.m. with a welcome from the board president.

**2. Roll Call**

- 1. Yusef Alexander      present\_\_\_\_\_ absent\_\_x\_\_
- 2. Dr. Reginald Austin    present\_x\_\_\_ absent\_\_\_\_\_
- 3. Joss Tillard Gates    present\_x\_\_\_ absent\_\_\_\_\_
- 4. Bryan Gonzalez        present\_x\_\_\_ absent\_\_\_\_\_
- 5. Marina Samson         present\_\_\_\_\_ absent\_\_x\_\_
- 6. Lataysia Starks        present\_x\_\_\_ absent\_\_\_\_\_
- 7. Ursula Worsham        present\_\_\_\_\_ absent\_\_x\_\_

**3. Public Comment [info@creteacademy.org](mailto:info@creteacademy.org) (323-791-1600)**

No public comment for this meeting.

**4. Review and Approval of Meeting Minutes**

**BOARD VOTE**

November 16, 2023 Special and Regular Board Meeting Minutes

- 1. Yusef Alexander      yay \_\_\_\_\_ nay\_\_\_\_\_
- 2. Dr. Reginald Austin    yay\_x\_\_\_ nay\_\_\_\_\_
- 3. Joss Tillard Gates    yay\_x\_\_\_ nay\_\_\_\_\_
- 4. Bryan Gonzalez        yay\_x\_\_\_ nay\_\_\_\_\_
- 5. Marina Samson         yay \_\_\_\_\_ nay\_\_\_\_\_
- 6. Lataysia Starks        yay\_x\_\_\_ nay\_\_\_\_\_
- 7. Ursula Worsham        yay \_\_\_\_\_ nay\_\_\_\_\_

The Regular Board Meeting Minutes for December 14 and Special Board Meeting Minutes for November 16, 2023 were reviewed, motioned by Bryan Gonzalez, seconded by Dr. Reginald Austin and unanimously approved by board vote.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

5. Consent Items:

BOARD VOTE

**1. Item from the October 16, 2023, agenda** Board Members Lataysia Starks & Dr. Reginald Austin terms expired – the Crete Academy Board of Directors will discuss extending their board terms if they are in agreement and vote to extend an additional 12 months  
Both Ms. Lataysia Starks and Dr. Reginald Austin expressed continued interest in serving on the Crete board and were approved by unanimous vote for an additional term.

**2. Purchase window coverings for the new MLK site**  
The Board is being asked to review quotes from vendors that will provide window and or shade coverings for the classrooms and meeting rooms at the new MLK site. (The funding for this effort is noted to be up to 25K) and was approved.

**3. Hire an After School Director**  
The Crete Academy Board of Directors is being asked to review the resume of a qualified candidate for the current opening for an After School Director position and approve the hiring of Taylor Daniels. The candidate is related to a staff member at Crete Academy. (This item was not reviewed as part of the consent items as the candidate was no longer being considered for the role).

**4. Furniture purchase**  
As part of the transition from the Budlong Avenue Elementary School campus, Crete Academy will need to fully furnish the new facility at 1729 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90062. The total amount of the estimated purchase for the furniture is approximately \$100,000. Crete Academy leadership is seeking approval to make the purchase of the furniture  
The board approved the proposed funding amount to furnish the new facility for 1729 W. Martin Luther King Jr. Blvd. Los Angeles, CA 90062.

**5. Audit extension request**  
The CPA has a family medical emergency that requires her attention this month and has advised us to request an extension through February 15th. There are no partners at Christy White and Associates who can accommodate in her place  
The Crete board approved the proposed extension request due to the emergency request of Christy White, serving as the CPA for the audit performance.

**6. Request for approval to pay ERC Recovery Team (Employee Retention**  
Crete Academy is requesting the Board approve a fee of 10% of what is recovered through the ERC fund recovery team. We expect to recover \$100,000-\$300,000. Depending on what is approved, the recovery team is paid 10% per their contract. Due to the potential size of the sliding scale, we are asking the board to approve. They are not paid anything if there is no recovery.  
The Crete board approved the allocated percentage of the fee required as part of the ERC fund recovery team with acknowledgment of the sliding scale on funds recovered.

- 1. Yusef Alexander      yay \_\_\_\_    nay\_\_\_\_\_
- 2. Dr. Reginald Austin    yay   x      nay\_\_\_\_\_
- 3. Joss Tillard Gates      yay   x      nay\_\_\_\_\_

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

- 4. Bryan Gonzalez      yay  nay \_\_\_\_\_
- 5. Marina Samson      yay \_\_\_\_\_ nay \_\_\_\_\_
- 6. Lataysia Starks      yay  nay \_\_\_\_\_
- 7. Ursula Worsham      yay \_\_\_\_\_ nay \_\_\_\_\_

The consent items as referenced above were reviewed, motioned by Dr. Reginald Austin, seconded by Lataysia Starks and unanimously approved by board vote.

**6. Updates from Leadership**

Crete Academy Leadership is providing updates to the Board of Directors on the current status of attendance and enrollment, academics and internal data assessments as well as staff hiring.

An update by Crete Academy Leadership was provided to the board in reference to the items noted above. No additional questions were had from the board.

**7. Review of Monthly Financials**

**BOARD REVIEW**

- 1. Financial Summary
  - ADA Analysis
  - Income Statement (YTD Budget vs. YTD Actuals and Budget vs. Forecast)
  - Balance Sheet
- 2. Cash Flow Forecast
- 3. Financial Narrative
- 4. Check Register

A review of Monthly Financials was led by Charter Impact- no additional questions from board.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

Crete Academy  
 Actual Expenditures: July 1, 2022 to June 30, 2023  
 Resource 1400 Education Protection Account

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	58,112.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>58,112.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Certificated Salaries	1000-1999	52,700.65
Classified Salaries	2000-2999	0.00
Employee Benefits	3000-3999	5,411.35
Books and Supplies	4000-4999	0.00
Services, Other Operating Expenses	5000-5999	0.00
Capital Outlay	6000-6599	0.00
	7100-7299	
Other Outgo (excluding Direct Support/Indirect Costs)	7400-7499	0.00
Direct Support/Indirect Costs	7300-7399	
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>58,112.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>



**LOS ANGELES UNIFIED SCHOOL DISTRICT**  
**Charter Schools Division**

333 S. Beaudry Ave., 20<sup>th</sup> Floor  
Los Angeles, CA 90017

Office: (213) 241-0399 • Prop. 39: (213) 241-5130 • Fax: (213) 241-2054

**ALBERTO M. CARVALHO**  
Superintendent

**VERONICA ARREGUIN**  
Chief Strategy Officer

**JOSÉ COLE-GUTIÉRREZ**  
Director, Charter Schools Division

**CHARTER SCHOOL COMPLIANCE MONITORING**  
**2023-2024**

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

- (1) School Administrator's Certification: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by November 3, 2023**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with only the school administrator's columns completed, along with the administrator's signature no later than November 3, 2023.**
- (2) Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2023-2024*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 12, 2024.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-



quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders.” This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

- (3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year’s annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2023-2024* for the preparation of the school’s compliance documentation. Please ensure that this documentation is current, complete, and accurate. The “Supporting Documentation” column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2023-2024* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,



José Cole-Gutiérrez  
Director, Charter Schools Division

# COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2023-2024

School Name: Crete Academy

Board President Name: Acting Board President - Joss Tillard

Charter Management Organization: Crete Academy

LAUSD Loc. Code: 1854

**INSTRUCTIONS:** This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

**First submission** should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than November 3, 2023 via Dropbox.

**Second submission** needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 12, 2024 via Dropbox.

**Note:** Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of <b>criminal background and TB clearances</b> for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c) (5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237.	Documentation that the school has at least one DOJ-confirmed Custodian of Records.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2023-2024" form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
	Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member to certify criminal background clearance prior to employment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Certification of timely DOJ and TB clearances by all contracting entities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Teachers hold an EL Certification and a valid Commission on <b>Teacher Credentialing</b> Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(1).	For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(1) and other applicable law	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Master schedule that shows all assignment(s) of each certificated staff member.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school’s most current <b>contact information</b> for each Governing Board member and the <b>2023-2024 Board meetings calendar</b> . See current	Accurate and updated school contact information.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Accurate and updated list/roster of Governing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).</i>	Board members and contact information.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Calendar of Governing Board meeting dates and location(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Charter school complies with the <b>pre- and post-lottery and enrollment forms</b> guidelines. See <i>Admissions Requirements and Materials</i> (August 2011).	Lottery form and enrollment packet.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Charter school shall ensure that staff receives annual <b>training on the charter school’s health, safety, and emergency procedures</b> , and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289) b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7 c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215	Comprehensive Health, Safety, and Emergency Plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of emergency drills and preparedness training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of timely and compliant Child Abuse Mandated Reporter training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of annual Blood borne Pathogens training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Documentation of Pupil Suicide Prevention Policy training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	6. <b>Co-located Charter Schools only-</b> The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.	Participation in District and site level co-location meetings.		
	Review of Policy Bulletin-5532.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Meeting with local district site principal for additional information and questions.			
7. The charter school has either implemented the <b>LAUSD Master Plan for English Learners and Standard English Learners</b> or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.	EL Certification Form	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
8. The charter school’s school climate and student discipline systems and procedures align with LAUSD’s <b>Discipline Foundation Policy</b> and <b>School Climate Bill of Rights</b> . See current FSDRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student <b>suspensions, expulsions, and reinstatements</b> , and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL.	Monthly suspension and expulsion reports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Charter School ensures that any and all school <b>communications, including the Parent Student Handbook</b> , are consistent with the provisions of school’s approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. The charter school’s occupancy and use of <b>facilities shall be in compliance</b> with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.	Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. The charter school complies with all <b>federal and state laws related to public entities</b> , including, but not limited to: <ul style="list-style-type: none"> <li>• Ralph M. Brown Act, Gov. Code §§ 54950, et seq.</li> </ul>	Board meeting agendas and minutes for the past 12 months.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
<ul style="list-style-type: none"> <li>Political Reform Act of 1974, Gov. Code §§ 81000, et seq.</li> <li>California Public Records Act, Gov. Code § 7920.000, et seq.</li> <li>Conflicts of Interest, Gov. Code § 1090. See current FSDRL.</li> </ul>	Verification of compliant public posting of Board agendas, including on the school website.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Evidence of Brown Act training.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/organization.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	School policy for responding to Public Records Act requests.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13. The charter school ensures that its <b>Articles of Incorporation</b> are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. <b>By-laws</b> are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. The charter school meets the provisions of eligibility and/or is a participant of state and <b>federal programs and/or grants</b> , which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates.	A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms	The governing board has reviewed the school's:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
and documents, readily available to stakeholders at the school site and on the school’s website, that are compliant with federal and state requirements., See, e.g., guidance provided at <a href="http://www.cde.ca.gov/re/cp/uc/">http://www.cde.ca.gov/re/cp/uc/</a>	<ul style="list-style-type: none"> <li>• UCP policies</li> <li>• UCP procedures</li> <li>• UCP forms</li> </ul>			
<p>17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a <b>Local School Wellness Policy</b>. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq.</p> <p>Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.</p>	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>18. The governing board oversees the development of and approves/adopts the <b>educational partner engagement</b> process, goals, actions, measurable outcomes, and expenditures in the school’s <b>Local Control Accountability Plan (LCAP)</b> and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.</p>	Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Budget Overview for Parents, Action Tables, etc.).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>19. The charter school ensures compliance with the LAUSD’s <b>Keeping Parents Informed: Charter Public School Transparency Resolution</b> of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.</p>	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.</p>	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school’s designee and the partial credit policy, if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
21. <b>Schools Serving Grade 9 only:</b> The charter school complies with all applicable requirements of Ed. Code § 51224.7.	Documentation of the adoption of the charter school’s established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.	n/a	<input type="checkbox"/>	<input type="checkbox"/>
22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District’s policy (BUL: 2637.4 <i>Suicide Prevention, Intervention, and Postvention</i> ) and must access training via the District’s website through MyPLN.	Documentation of the adoption of the charter school’s policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.	n/a	<input type="checkbox"/>	n/a
23. <b>For High Schools Only:</b> The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.	Charter school approvals are listed on the WASC website and UCOP Doorways website.	n/a	<input type="checkbox"/>	n/a
24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).	Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite.	n/a	<input type="checkbox"/>	n/a
25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.	Documentation of the charter school’s online posting(s) containing all the required information set forth in Education Code section 221.61.	X	<input type="checkbox"/>	X



Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY NOVEMBER 3, 2023		BOARD CERTIFICATION BY JANUARY 12, 2024
26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.	Documentation of the charter school’s adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.	Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
28. Charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility.	Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state’s annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS) and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.	Participation in the CalSAAS.  Timely responses to the Monitoring Authority’s questions/requests in the CalSAAS.  Documentation of corrected misassignments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

# CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

**(By Friday, November 3, 2023)**

The undersigned hereby certifies that, on 10/25/2023 the School Administrator of \_\_\_\_\_  
Date(s)

CRETE ACADEMY

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

Hattie Mitchell - Acting Principal & Founder	<i>Hattie Mitchell</i>	10/25/23
Printed Name of School Administrator	Signature of School Administrator	Date Signed

# CERTIFICATION OF BOARD COMPLIANCE REVIEW

**(By Friday, January 12, 2024)**

The undersigned hereby certifies that, on \_\_\_\_\_, the Governing Board of \_\_\_\_\_  
Date(s)

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

- Board Agenda where item was discussed
- Board Minutes
- Board Agenda Approving the Minutes

	Joss Tillard - Acting Board President	
Printed Name of Governing Board Chair	Signature of Governing Board Chair	Date Signed

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,973,811.00	4,972,006.40	25.1%
2) Federal Revenue		8100-8299	350,444.44	369,162.57	5.3%
3) Other State Revenue		8300-8599	1,076,009.05	1,042,347.23	-3.1%
4) Other Local Revenue		8600-8799	220,678.36	0.00	-100.0%
5) TOTAL, REVENUES			5,620,942.85	6,383,516.20	13.6%
<b>B. EXPENSES</b>					
1) Certificated Salaries		1000-1999	1,860,505.84	1,872,155.00	0.6%
2) Classified Salaries		2000-2999	842,613.32	978,309.92	16.1%
3) Employee Benefits		3000-3999	427,042.20	395,772.16	-7.3%
4) Books and Supplies		4000-4999	643,508.84	628,169.70	-2.4%
5) Services and Other Operating Expenses		5000-5999	2,313,868.75	2,356,331.60	1.8%
6) Depreciation and Amortization		6000-6999	8,966.09	14,500.00	61.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			6,096,505.04	6,245,238.38	2.4%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(475,562.19)	138,277.82	-129.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(475,562.19)	138,277.82	-129.1%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,233,716.29	758,154.10	-38.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,233,716.29	758,154.10	-38.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,233,716.29	758,154.10	-38.5%
2) Ending Net Position, June 30 (E + F1e)			758,154.10	896,431.92	18.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	46,891.41	32,394.41	-30.9%
b) Restricted Net Position		9797	756,820.50	756,820.50	0.0%
c) Unrestricted Net Position		9790	(45,557.81)	107,217.01	-335.3%
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	1,027,071.77		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	605,198.32		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	86,746.27		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	15,487.01		

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	(301.88)		
d) Buildings		9430	39,990.62		
e) Accumulated Depreciation - Buildings		9435	(31,915.59)		
f) Equipment		9440	150,087.44		
g) Accumulated Depreciation - Equipment		9445	(126,456.19)		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			1,765,907.77		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	455,185.60		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	21,139.56		
5) Unearned Revenue		9650	531,428.51		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			1,007,753.67		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. NET POSITION</b>					
(must agree with line F2) (G11 + H2) - (I7 + J2)			758,154.10		
<b>LCFF SOURCES</b>					
Principal Apportionment					
State Aid - Current Year		8011	2,890,861.00	3,849,168.30	33.1%
Education Protection Account State Aid - Current Year		8012	58,112.00	66,030.00	13.6%
State Aid - Prior Years		8019	5,661.00	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	1,019,177.00	1,056,808.10	3.7%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			3,973,811.00	4,972,006.40	25.1%
<b>FEDERAL REVENUE</b>					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	188,750.04	228,172.57	20.9%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	101,779.00	122,401.00	20.3%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	13,214.00	9,402.00	-28.8%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	9,187.00	9,187.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	37,514.40	0.00	-100.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>350,444.44</b>	<b>369,162.57</b>	<b>5.3%</b>
<b>OTHER STATE REVENUE</b>					
Other State Apportionments					
Special Education Master Plan					
Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	57,963.31	21,597.13	-62.7%
Mandated Costs Reimbursements		8550	3,774.00	5,631.05	49.2%
Lottery - Unrestricted and Instructional Materials		8560	88,330.24	78,245.55	-11.4%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	131,314.50	New
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	925,941.50	805,559.00	-13.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,076,009.05</b>	<b>1,042,347.23</b>	<b>-3.1%</b>
<b>OTHER LOCAL REVENUE</b>					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	628.95	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	10,316.42	0.00	-100.0%
All Other Local Revenue		8699	209,732.99	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>220,678.36</b>	<b>0.00</b>	<b>-100.0%</b>
<b>TOTAL, REVENUES</b>			<b>5,620,942.85</b>	<b>6,383,516.20</b>	<b>13.6%</b>
<b>CERTIFICATED SALARIES</b>					
Certificated Teachers' Salaries		1100	1,202,902.61	1,241,656.00	3.2%
Certificated Pupil Support Salaries		1200	0.00	7,500.00	New
Certificated Supervisors' and Administrators' Salaries		1300	657,603.23	622,999.00	-5.3%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>1,860,505.84</b>	<b>1,872,155.00</b>	<b>0.6%</b>

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
<b>CLASSIFIED SALARIES</b>					
Classified Instructional Salaries		2100	264,470.17	256,241.26	-3.1%
Classified Support Salaries		2200	107,901.99	157,629.00	46.1%
Classified Supervisors' and Administrators' Salaries		2300	112,632.86	128,960.00	14.5%
Clerical, Technical and Office Salaries		2400	220,005.79	235,309.73	7.0%
Other Classified Salaries		2900	137,602.51	200,169.93	45.5%
TOTAL, CLASSIFIED SALARIES			842,613.32	978,309.92	16.1%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	192,903.56	218,060.57	13.0%
Health and Welfare Benefits		3401-3402	168,892.15	91,000.01	-46.1%
Unemployment Insurance		3501-3502	2,193.92	7,566.00	244.9%
Workers' Compensation		3601-3602	26,408.94	39,906.51	51.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	36,643.63	39,239.07	7.1%
TOTAL, EMPLOYEE BENEFITS			427,042.20	395,772.16	-7.3%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	10,720.26	22,700.00	111.7%
Books and Other Reference Materials		4200	3,989.21	17,000.00	326.1%
Materials and Supplies		4300	282,976.63	247,800.00	-12.4%
Noncapitalized Equipment		4400	71,082.00	90,900.00	27.9%
Food		4700	274,740.74	249,769.70	-9.1%
TOTAL, BOOKS AND SUPPLIES			643,508.84	628,169.70	-2.4%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>					
Subagreements for Services		5100	194,555.62	260,300.00	33.8%
Travel and Conferences		5200	11,157.67	15,200.00	36.2%
Dues and Memberships		5300	9,665.41	6,600.00	-31.7%
Insurance		5400-5450	46,137.19	65,000.00	40.9%
Operations and Housekeeping Services		5500	233,923.74	214,400.00	-8.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	454,503.01	596,500.00	31.2%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,352,377.14	1,167,831.60	-13.6%
Communications		5900	11,548.97	30,500.00	164.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			2,313,868.75	2,356,331.60	1.8%
<b>DEPRECIATION AND AMORTIZATION</b>					
Depreciation Expense		6900	8,966.09	14,500.00	61.7%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense—Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			8,966.09	14,500.00	61.7%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			6,096,505.04	6,245,238.38	2.4%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	3,973,811.00	4,972,006.40	25.1%
2) Federal Revenue		8100-8299	350,444.44	369,162.57	5.3%
3) Other State Revenue		8300-8599	1,076,009.05	1,042,347.23	-3.1%
4) Other Local Revenue		8600-8799	220,678.36	0.00	-100.0%
5) TOTAL, REVENUES			5,620,942.85	6,383,516.20	13.6%
<b>B. EXPENSES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		2,058,102.00	2,062,294.06	0.2%
2) Instruction - Related Services	2000-2999		2,518,391.74	2,367,714.94	-6.0%
3) Pupil Services	3000-3999		274,740.74	257,846.03	-6.1%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		157,512.19	177,966.15	13.0%
8) Plant Services	8000-8999		1,087,758.37	1,379,417.20	26.8%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			6,096,505.04	6,245,238.38	2.4%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(475,562.19)	138,277.82	-129.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(475,562.19)	138,277.82	-129.1%
<b>F. NET POSITION</b>					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,233,716.29	758,154.10	-38.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,233,716.29	758,154.10	-38.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,233,716.29	758,154.10	-38.5%
2) Ending Net Position, June 30 (E + F1e)			758,154.10	896,431.92	18.2%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	46,891.41	32,394.41	-30.9%
b) Restricted Net Position		9797	756,820.50	756,820.50	0.0%
c) Unrestricted Net Position		9790	(45,557.81)	107,217.01	-335.3%



Resource	Description	2022-23	
		Unaudited Actuals	2023-24 Budget
9010	Other Restricted Local	756,820.50	756,820.50
Total, Restricted Net Position		756,820.50	756,820.50



# Crete Academy

Monthly Financial Presentation – December 2023

# December Highlights

- This month saw a positive uptick to revenue compared to the previous forecast.
- Enrollment and ADA projections remain steady at 343 students and 332.87 ADA.
- School Fundraising received \$75K from the Elbaz Family Foundation.
- The Governor's Budget and Dartboard are projecting the following COLAs: .76% FY24-25, 2.73% FY25-26, 3.11% FY26-27, and 3.17% in FY27-28.
- The Deferred Revenue totals \$959K and includes another \$63K in ELOP funding.
- Revenues this month have increased by \$269K and are forecasting at \$6.93M.
- Expenses have increased by \$137K this month and are forecasting at \$6.62M.
- The projected surplus for the current fiscal year has risen by \$132K and is now forecasted at \$313K.

# Attendance Data and Metrics

## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
	<b><u>Actual</u></b>	<b><u>Forecast</u></b>	<b><u>Budget</u></b>
Average Enrollment	347	343	355
ADA	334	333	330
Attendance Rate	96.2%	94.4%	93.0%
Unduplicated %	92.8%	92.8%	92.8%
Revenue per ADA		\$20,830	\$19,335
Expenses per ADA		\$19,890	\$18,916

ADA remains projected at 332.87.

Enrollment remains projected at 343.

# Revenue

- Revenues are projecting at \$6.93M and increased by \$269K this month.
- State Aid Revenue continues projecting at \$4.99M and identical to prior month.
- Federal Revenue is projecting at \$457K, with \$129K more in Fed Child Nutrition.
- Other State Revenue is projecting at \$1.30M, with \$48K more in State Nutrition.
- Other Local Revenue is now projecting at \$180K, reflecting a \$92K increase in fundraising. This includes \$75K from Elbaz Family Foundations, \$5K from The Foundation, \$6K from Stripe Donations, and \$1K from the San Diego Foundation.

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 1,714,422	\$ 1,677,059	\$ 37,363	\$ 4,995,663	\$ 4,972,006	\$ 23,656
Federal Revenue	158,037	186,564	(28,528)	456,696	369,163	87,533
Other State Revenue	52,962	212,204	(159,242)	1,301,027	1,042,347	258,680
Other Local Revenue	180,284	-	180,284	180,284	-	180,284
<b>Total Revenue</b>	<b>\$ 2,105,705</b>	<b>\$ 2,075,827</b>	<b>\$ 29,878</b>	<b>\$ 6,933,670</b>	<b>\$ 6,383,516</b>	<b>\$ 550,154</b>

# Expenses

- Expenses have increased by \$137K and forecasting at \$6.62M.
- Salary and Benefits are forecasted to be \$23K less this month. Saving are tied to open positions, with actual savings contingent on how quickly these positions are filled.
- Operational expenses have increased by \$160K mainly due to the following:
  - \$143K more in Food Services/Nutrition costs that fluctuate with revenue.
  - \$19K more in Transportation costs for Charter Up and Hop-Skip-Drive.
- Crete had \$75K in expected costs with \$37K in Chromebooks, \$23K in Plant Based Cleaning, \$15K in Methodology IT, and \$10K for Charter SAFE insurance expenses.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 839,197	\$ 964,396	\$ 125,199	\$ 1,740,373	\$ 1,872,155	\$ 131,782
Classified Salaries	532,798	533,624	825	1,053,137	978,310	(74,827)
Benefits	275,896	203,962	(71,934)	495,807	395,772	(100,035)
Books and Supplies	285,147	368,032	82,885	788,397	628,170	(160,228)
Subagreement Services	89,713	105,300	15,587	310,823	260,300	(50,523)
Operations	139,093	163,099	24,006	329,628	331,700	2,072
Facilities	183,455	298,250	114,795	608,681	596,500	(12,181)
Professional Services	392,286	475,210	82,924	1,280,906	1,167,832	(113,074)
Depreciation	5,745	7,250	1,505	13,095	14,500	1,405
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 2,743,329</b>	<b>\$ 3,119,122</b>	<b>\$ 375,792</b>	<b>\$ 6,620,847</b>	<b>\$ 6,245,238</b>	<b>\$ (375,609)</b>

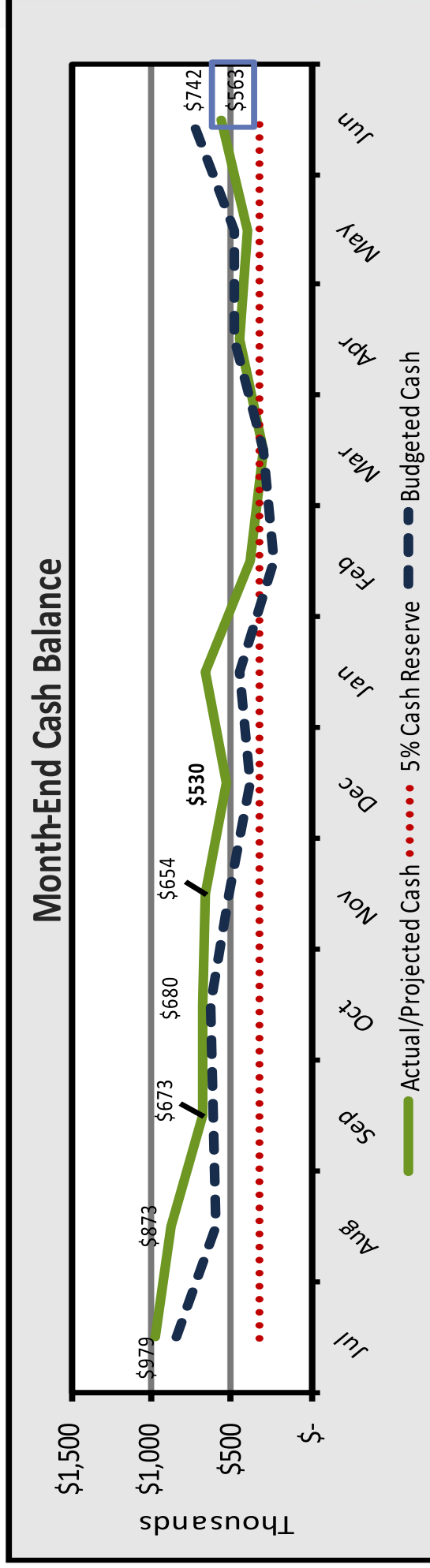
# Fund Balance

- Crete has a year-end forecasted surplus of \$313K that increased by \$132K this month.
- The Ending Fund Balance is projected at \$1.07M and is 16.2% of Annualized Expenses.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (637,624)	\$ (1,043,295)	\$ 405,670	\$ 312,823	\$ 138,278	\$ 174,545
Beginning Fund Balance	757,846	757,846		757,846	757,846	
<b>Ending Fund Balance</b>	<u>\$ 120,222</u>	<u>\$ (285,449)</u>		<u>\$ 1,070,669</u>	<u>\$ 896,124</u>	
<i>As a % of Annual Expenses</i>	1.8%	-4.6%		16.2%	14.3%	

# Cash Balance

- Crete's month-ending cash balance was \$530K.
- The Days Cash on Hand metric is measuring at 31 days.





# Questions & Discussion

Appendix for the month follows:

- Monthly Cash Flow / Forecast
- Budget vs. Actual
- Statement of Financial Position
- Monthly Check Register
- AP Aging
- 60-Day Compliance Calendar

**Crete FY23-24 Budget**  
**Monthly Cash Flow/Forecast FY23-24**  
 Revised 01/16/24



ADA = 332.87

**Revenues**

**State Aid - Revenue Limit**

8011	LCFF State Aid	
8012	Education Protection Account	
8096	In Lieu of Property Taxes	

**Federal Revenue**

8220	Federal Child Nutrition	
8290	Title I, Part A - Basic Low Income	
8291	Title II, Part A - Teacher Quality	
8296	Other Federal Revenue	

**Other State Revenue**

8520	Child Nutrition	
8545	School Facilities (89740)	
8550	Mandated Cost	
8560	State Lottery	
8599	Other State Revenue	

**Other Local Revenue**

8660	Interest Revenue	
8699	School Fundraising	

**Total Revenue**

**Expenses**

**Certificated Salaries**

1100	Teachers' Salaries	
1175	Teachers' Extra Duty/Stipends	
1200	Pupil Support Salaries	
1300	Administrators' Salaries	

**Classified Salaries**

2100	Instructional Salaries	
2200	Support Salaries	
2300	Classified Administrators'	
2400	Clerical and Office Staff Salaries	
2900	Other Classified Salaries	

**Benefits**

3301	OASDI	
3311	Medicare	
3401	Health and Welfare	
3501	State Unemployment	
3601	Workers' Compensation	
3901	Other Benefits	

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011 LCF State Aid	-	160,852	160,852	289,534	289,534	289,534	295,642	295,642	397,551	397,551	397,551	397,551	389,709	3,761,504	3,849,168	(87,665)
8012 Education Protection Account	-	-	-	-	-	-	-	-	-	-	-	-	18,705	66,574	66,030	544
8096 In Lieu of Property Taxes	61,151	122,301	81,534	81,534	81,534	81,534	81,534	81,534	165,608	82,804	82,804	82,804	80,910	1,167,585	1,056,808	110,777
	61,151	283,153	242,386	385,596	371,068	371,068	393,846	371,176	579,829	480,355	480,355	480,355	489,323	4,995,663	4,972,006	23,656
<b>Federal Revenue</b>																
8220 Federal Child Nutrition	-	46,446	-	-	64,512	40,107	21,945	21,945	21,945	21,945	21,945	21,945	43,890	326,624	228,173	98,451
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	6,972	-	40,110	-	-	-	-	59,878	106,960	122,401	(15,441)
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	-	-	-	-	-	-	-	13,112	13,112	9,402	3,710
8296 Other Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	9,187	813
	-	46,446	-	-	64,512	47,079	21,945	62,055	21,945	21,945	21,945	21,945	126,880	456,696	369,163	87,533
<b>Other State Revenue</b>																
8520 Child Nutrition	-	10,529	-	-	17,370	10,624	2,077	2,077	2,077	2,077	2,077	2,077	4,154	55,140	21,597	33,542
8545 School Facilities (89740)	-	-	-	-	-	-	77,051	-	-	-	-	-	44,492	166,035	131,315	34,720
8550 Mandated Cost	-	-	-	-	-	5,740	-	-	-	-	-	-	-	5,740	5,631	109
8560 State Lottery	-	-	-	-	-	-	17,216	-	-	-	17,216	-	44,459	78,890	78,246	645
8599 Other State Revenue	-	1,176	1,176	2,116	2,116	2,116	248,806	-	-	248,806	-	248,806	240,106	995,223	805,559	189,664
	-	11,705	1,176	2,116	19,486	18,480	345,149	2,077	2,077	268,099	46,569	250,883	333,211	1,301,027	1,042,347	258,680
<b>Other Local Revenue</b>																
8660 Interest Revenue	1,663	1,541	1,081	1,020	983	353	-	-	-	-	-	-	-	6,641	-	6,641
8699 School Fundraising	22,687	9,848	1,183	36,353	11,948	91,625	-	-	-	-	-	-	-	173,643	-	173,643
	24,350	11,389	2,264	37,372	12,931	91,977	-	-	-	-	-	-	-	180,284	-	180,284
<b>Total Revenue</b>	<b>85,501</b>	<b>352,693</b>	<b>245,826</b>	<b>425,084</b>	<b>467,996</b>	<b>528,604</b>	<b>760,941</b>	<b>441,308</b>	<b>603,852</b>	<b>770,399</b>	<b>548,869</b>	<b>753,183</b>	<b>949,414</b>	<b>6,933,670</b>	<b>6,383,516</b>	<b>550,154</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	24,602	119,066	99,976	99,641	101,938	119,617	113,402	113,402	113,402	113,402	113,402	113,402	23,727	1,155,579	1,237,656	82,077
1175 Teachers' Extra Duty/Stipends	-	-	-	-	-	-	400	400	400	400	400	400	400	2,400	4,000	1,600
1200 Pupil Support Salaries	-	-	-	-	-	-	2,125	1,225	625	625	625	625	625	5,850	7,500	1,650
1300 Administrators' Salaries	44,083	46,164	44,824	43,343	48,685	47,259	51,515	51,515	51,515	51,515	51,515	51,515	44,611	576,544	622,999	46,455
	68,685	165,230	144,800	142,985	150,622	166,875	167,442	166,542	165,942	165,942	165,942	165,942	69,363	1,740,373	1,972,155	131,782
<b>Classified Salaries</b>																
2100 Instructional Salaries	7,714	23,214	21,314	20,107	27,280	20,979	33,052	33,052	33,052	33,052	33,052	33,052	5,214	291,083	256,241	(34,842)
2200 Support Salaries	5,835	10,252	8,562	8,858	9,036	9,187	13,463	13,463	13,463	13,463	13,463	13,463	5,897	124,940	157,629	32,689
2300 Classified Administrators'	10,873	11,736	11,006	10,741	11,144	10,873	11,724	11,724	11,724	11,724	11,724	11,724	1,280	126,272	128,960	2,688
2400 Clerical and Office Staff Salaries	11,423	23,575	20,748	17,931	32,558	21,773	25,154	25,154	25,154	25,154	25,154	25,154	-	253,778	235,310	(18,468)
2900 Other Classified Salaries	5,886	27,265	31,130	36,227	36,769	28,802	18,197	18,197	18,197	18,197	18,197	18,197	-	257,064	200,170	(56,894)
	41,731	96,042	92,761	93,863	116,787	91,615	101,590	101,590	101,590	101,590	101,590	101,590	12,391	1,053,137	978,310	(74,827)
<b>Benefits</b>																
3301 OASDI	9,781	15,458	13,918	13,388	12,924	13,064	16,963	16,907	16,869	16,869	16,869	16,869	11,655	176,729	176,729	2,065
3311 Medicare	2,288	3,615	3,255	3,238	3,761	3,589	3,967	3,954	3,945	3,945	3,945	3,945	1,706	41,207	41,332	125
3401 Health and Welfare	(4,031)	(4,021)	81,277	25,007	(1,411)	41,071	9,333	9,333	9,333	9,333	9,333	9,333	9,333	193,891	91,000	(102,891)
3501 State Unemployment	-	-	5,804	-	-	-	2,028	1,622	811	406	406	406	406	11,482	7,566	(3,916)
3601 Workers' Compensation	-	(5,976)	19,633	3,562	-	3,561	3,830	3,818	3,809	3,809	3,809	3,809	1,164	41,019	39,907	(1,113)
3901 Other Benefits	1,259	1,980	2,127	2,723	2,519	2,533	3,766	3,754	3,745	3,745	3,745	3,745	1,645	33,542	39,239	5,697
	9,298	11,056	126,014	47,918	17,793	63,818	39,889	39,388	38,513	38,107	38,107	38,107	25,908	495,807	395,772	(100,035)

**Crete FY23-24 Budget**  
**Monthly Cash Flow/Forecast FY23-24**  
 Revised 01/16/24



ADA = 332.87

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	-	-	-	-	-	6,833	7,633	7,633	3,440	3,440	-	-	22,100	22,700	600
4200 Books and Reference Materials	-	-	-	-	-	-	4,473	3,440	3,440	3,440	-	-	-	14,793	17,000	2,207
4302 School Supplies	5,427	11,609	16,291	571	859	2,011	14,092	8,092	8,092	8,092	8,092	8,092	-	91,320	96,300	4,980
4305 Software	15,952	22,215	2,117	14,672	859	1,399	599	1,000	1,000	500	500	500	-	61,312	-	(61,312)
4310 Office Expense	-	3,881	9,270	10,988	11,321	13,833	18,333	13,833	12,733	12,733	12,733	12,733	-	128,789	151,500	22,711
4400 Noncapitalized Equipment	-	-	-	84	77	36,686	20,000	20,000	4,000	-	-	-	-	80,847	90,900	10,053
4700 Food Services	-	-	-	27,463	81,020	1,244	67,418	42,418	42,418	42,418	42,418	42,418	-	389,236	249,770	(139,466)
	21,379	37,706	27,678	51,920	94,136	52,328	131,748	96,416	80,416	67,183	63,743	63,743	-	788,397	628,170	(160,228)
<b>Subagreement Services</b>																
5101 Nursing	-	-	-	457	-	-	3,392	1,392	1,392	1,392	1,392	1,392	-	10,807	11,800	993
5103 Substitute Teacher	-	-	2,147	-	-	514	-	-	-	-	-	-	-	2,661	-	(2,661)
5104 Transportation	-	-	9,781	9,781	12,072	19,678	500	500	500	500	500	500	-	54,312	-	(54,312)
5105 Security	-	150	-	-	-	3,356	-	-	-	-	-	-	-	3,506	-	(3,506)
5106 Other Educational Consultants	(78,830)	23,629	3,325	37,786	22,923	22,944	38,060	32,160	32,160	32,160	32,160	41,060	-	239,537	248,500	8,963
	(78,830)	23,779	15,253	48,024	34,995	46,492	47,952	34,052	34,052	34,052	34,052	42,952	-	310,823	260,300	(50,523)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	-	-	35	24	1,951	2,041	2,041	2,041	2,041	2,041	2,041	-	14,256	15,200	944
5300 Dues & Memberships	60	60	65	738	65	-	650	650	650	650	650	650	-	4,888	6,600	1,712
5400 Insurance	-	-	27,132	11,854	-	16,297	1,967	1,967	1,967	1,967	1,967	1,967	-	67,083	65,000	(2,083)
5501 Utilities	-	516	471	3,567	-	513	5,680	8,150	8,150	8,150	8,150	8,150	-	51,497	37,500	(13,997)
5502 Janitorial Services	1,015	7,145	21,822	12,985	-	24,728	11,917	13,217	13,217	13,217	13,217	13,217	-	145,695	157,300	11,605
5516 Miscellaneous Expense	699	2,097	1,399	1,731	-	2,098	5,360	2,680	2,680	2,680	2,680	2,680	-	18,760	19,600	840
5900 Communications	-	-	-	-	26	-	200	2483	2,483	2,483	2,483	2,483	-	26,724	29,500	2,776
5901 Postage and Shipping	1,774	9,819	50,889	30,910	115	45,587	34,098	31,288	31,288	31,288	31,288	31,288	-	329,628	331,700	2,072
	17,650	-	35,300	49,800	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650	-	249,950	180,000	(69,950)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	-	-	-	47,922	32,922	32,922	32,922	32,922	32,922	-	212,656	252,300	39,644
5602 Additional Rent	-	-	-	-	-	-	3,883	3,883	3,883	3,883	3,883	3,883	-	42,781	46,200	3,419
5603 Equipment Leases	2,056	1,294	3,797	3,552	4,517	4,264	3,883	3,883	3,883	3,883	3,883	3,883	-	109,294	118,000	8,706
5610 Repairs and Maintenance	1,852	8,600	2,243	10,108	575	2,422	14,417	17,917	14,917	16,411	9,917	9,917	-	608,681	596,500	(12,181)
	21,558	9,894	41,340	63,460	22,742	24,461	83,872	72,372	69,372	70,866	64,372	64,372	-	57,750	58,800	1,050
<b>Professional/Consulting Services</b>																
5801 IT	3,725	3,725	-	-	-	14,900	4,933	4,933	4,933	4,933	7,833	7,833	-	25,519	15,800	(9,719)
5802 Audit & Taxes	900	4,212	-	-	-	5,333	9,740	5,333	-	-	-	-	-	7,138	7,100	(38)
5803 Legal	-	-	-	-	3,872	256	460	510	510	510	510	510	-	104,907	105,900	993
5804 Professional Development	-	-	-	-	2,873	1,000	19,956	19,956	19,956	17,456	11,856	11,856	-	476,892	533,000	56,108
5805 General Consulting	4,500	23,568	14,975	30,606	32,285	11,539	95,736	52,736	52,736	52,736	52,736	52,736	-	236,791	249,700	12,909
5806 Special Activities/Field Trips	-	624	1,500	16,443	15,963	23,161	75,400	61,850	41,850	-	-	-	-	4,873	-	(4,873)
5809 Other taxes and fees	197	197	4,197	13	220	48	-	-	-	-	-	-	-	6,060	6,000	(60)
5810 Payroll Service Fee	500	515	510	510	510	515	500	500	500	500	500	500	-	111,712	111,712	(5,048)
5811 Management Fee	9,309	9,309	9,309	9,309	9,459	9,395	10,112	10,112	10,112	10,112	10,112	10,112	-	49,957	49,720	(237)
5812 District Oversight Fee	2,381	4,762	3,175	3,175	3,175	3,173	3,938	3,772	5,798	4,804	4,804	4,804	-	750	-	(750)
5813 County Fees	-	-	-	-	750	-	-	-	-	-	-	-	-	173,244	-	(173,244)
5814 SPED Encroachment	11,645	23,291	15,527	15,527	15,527	15,527	12,700	12,700	12,700	12,700	12,700	12,700	-	30,100	30,100	-
5815 Public Relations/Recruitment	33,157	70,203	49,193	75,583	84,634	79,515	232,446	180,187	157,806	107,128	104,428	104,428	-	1,280,906	1,167,832	(113,074)
	-	-	-	-	-	-	110	4,329	1,307	1,225	1,225	1,225	-	13,095	14,500	1,405
<b>Depreciation</b>																
6900 Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	118,752	423,728	547,928	554,771	526,153	571,997	834,262	725,059	680,204	617,381	604,747	415,669	2,196	6,620,847	6,245,238	(375,609)
<b>Monthly Surplus (Deficit)</b>	(33,251)	(71,035)	(302,102)	(129,687)	(58,157)	(43,393)	(73,321)	(281,751)	(76,352)	(153,018)	(55,878)	337,514	947,217	312,823	138,278	174,545

**Crete FY23-24 Budget**  
**Monthly Cash Flow/Forecast FY23-24**  
 Revised 01/16/24



ADA = 332.87

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Budget	Original Budget Total	Favorable / (Unfav.)
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(33,251)	(71,035)	(302,102)	(129,687)	(58,157)	(43,393)	(73,321)	(281,751)	(76,352)	153,018	(55,878)	337,514	947,217	312,823		
Cash flows from operating activities	-	-	-	110	4,329	1,307	1,225	1,225	1,225	1,225	1,225	1,225	-	13,095		
Depreciation/Amortization	378,713	76,652	-	-	-	-	197,973	-	-	-	-	-	(949,414)	(296,076)		
Public Funding Receivables	-	-	-	-	-	-	-	-	-	-	-	(175,000)	-	(175,000)		
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Due To/From Related Parties	(45,601)	(58,772)	107,784	62,950	(7,342)	9,054	-	-	-	-	-	-	-	68,073		
Prepaid Expenses	-	-	-	(33,948)	-	-	-	-	-	-	-	-	-	(33,948)		
Other Assets	(169,615)	(85,400)	(74,832)	(7,786)	(33,244)	(65,632)	-	-	-	-	-	-	2,196	(434,312)		
Accounts Payable	(137,641)	16,412	(24,650)	15,143	4,473	7,331	-	-	-	-	-	-	-	(118,932)		
Accrued Expenses	44,706	35,260	93,675	127,136	63,468	(373)	-	-	-	-	-	-	-	363,872		
Other Liabilities	(14,000)	(18,967)	-	(26,300)	-	(32,573)	-	-	-	-	-	-	-	(91,841)		
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Total Change in Cash</b>	23,312	(105,851)	(200,125)	7,618	(26,472)	(124,280)	125,877	(280,526)	(75,127)	154,243	(54,653)	163,739				
Cash, Beginning of Month	955,543	978,855	873,004	672,879	680,498	654,025	529,746	655,622	375,096	299,969	454,212	399,559				
<b>Cash, End of Month</b>	<b>978,855</b>	<b>873,004</b>	<b>672,879</b>	<b>680,498</b>	<b>654,025</b>	<b>529,746</b>	<b>655,622</b>	<b>375,096</b>	<b>299,969</b>	<b>454,212</b>	<b>399,559</b>	<b>563,298</b>				

**Crete Academy**

**Budget vs Actual**

For the period ended December 31, 2023

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 289,534	\$ 304,884	\$ (15,350)	\$1,190,306	\$1,253,410	\$ (63,104)	\$3,849,168
Education Protection Account	-	16,508	(16,508)	14,528	33,015	(18,487)	66,030
In Lieu of Property Taxes	81,534	74,406	7,128	509,588	390,634	118,954	1,056,808
Total State Aid - Revenue Limit	371,068	395,797	(24,729)	1,714,422	1,677,059	37,363	4,972,006
Federal Revenue							
Federal Child Nutrition	40,107	21,676	18,430	151,065	54,761	96,303	228,173
Title I, Part A - Basic Low Income	6,972	91,801	(84,829)	6,972	122,401	(115,429)	122,401
Title II, Part A - Teacher Quality	-	7,052	(7,052)	-	9,402	(9,402)	9,402
Other Federal Revenue	-	-	-	-	-	-	9,187
Total Federal Revenue	47,079	120,529	(73,450)	158,037	186,564	(28,528)	369,163
Other State Revenue							
State Child Nutrition	10,624	2,052	8,573	38,522	5,183	33,339	21,597
School Facilities (SB740)	-	-	-	-	-	-	131,315
Mandated Cost	5,740	5,631	109	5,740	5,631	109	5,631
State Lottery	-	-	-	-	-	-	78,246
Other State Revenue	2,116	-	2,116	8,700	201,390	(192,690)	805,559
Total Other State Revenue	18,480	7,683	10,798	52,962	212,204	(159,242)	1,042,347
Other Local Revenue							
Interest Revenue	353	-	353	6,641	-	6,641	-
School Fundraising	91,625	-	91,625	173,643	-	173,643	-
Total Other Local Revenue	91,977	-	91,977	180,284	-	180,284	-
<b>Total Revenues</b>	<b>528,604</b>	<b>524,009</b>	<b>4,595</b>	<b>2,105,705</b>	<b>2,075,827</b>	<b>29,878</b>	<b>6,383,516</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	119,617	123,766	4,149	564,840	618,828	53,988	1,237,656
Teachers' Extra Duty/Stipends	-	400	400	-	2,000	2,000	4,000
Pupil Support Salaries	-	625	625	-	3,750	3,750	7,500
Administrators' Salaries	47,259	56,636	9,378	274,357	339,818	65,461	622,999
Total Certificated Salaries	166,875	181,427	14,552	839,197	964,396	125,199	1,872,155
Classified Salaries							
Instructional Salaries	20,979	23,295	2,315	120,608	139,768	19,160	256,241
Support Salaries	9,187	14,330	5,143	51,730	85,979	34,249	157,629
Supervisors' and Administrators' Salaries	10,873	11,724	850	66,373	70,342	3,968	128,960
Clerical and Office Staff Salaries	21,773	21,392	(381)	128,008	128,351	342	235,310
Other Classified Salaries	28,802	18,197	(10,605)	166,078	109,184	(56,894)	200,170
Total Classified Salaries	91,615	88,937	(2,678)	532,798	533,624	825	978,310
Benefits							
OASDI/Medicare/Alternative, certificated positions	13,064	16,763	3,699	78,534	92,877	14,344	176,729
Medicare/Alternative, certificated positions	3,589	3,920	332	19,745	21,721	1,976	41,332
Health and Welfare Benefits, certificated positions	41,071	7,583	(33,487)	137,891	45,500	(92,391)	91,000
State Unemployment Insurance, certificated positions	-	378	378	(172)	2,270	2,442	7,566
Workers' Compensation Insurance, certificated positions	3,561	3,785	224	26,756	20,972	(5,784)	39,907
Other Benefits, certificated positions	2,533	3,722	1,189	13,142	20,622	7,480	39,239
Total Benefits	63,818	36,151	(27,666)	275,896	203,962	(71,934)	395,772
Books & Supplies							
Textbooks and Core Materials	-	-	-	-	22,700	22,700	22,700
Books and Reference Materials	-	-	-	-	17,000	17,000	17,000
School Supplies	2,011	8,025	6,014	36,770	48,150	11,380	96,300
Software	1,399	-	(1,399)	57,213	-	(57,213)	-
Office Expense	10,988	12,625	1,637	44,589	75,750	31,161	151,500
Business Meals	-	-	-	77	-	(77)	-
Noncapitalized Equipment	36,686	18,180	(18,506)	36,770	90,900	54,130	90,900
Food Services	1,244	22,706	21,462	109,727	113,532	3,804	249,770
Total Books & Supplies	52,328	61,536	9,209	285,147	368,032	82,885	628,170
Subagreement Services							
Nursing	-	983	983	457	5,900	5,443	11,800

# Crete Academy

## Budget vs Actual

For the period ended December 31, 2023

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Substitute Teacher	514	-	(514)	2,661	-	(2,661)	-
Transportation	19,678	-	(19,678)	51,312	-	(51,312)	-
Security	3,356	-	(3,356)	3,506	-	(3,506)	-
Other Educational Consultants	22,944	24,850	1,906	31,777	99,400	67,623	248,500
<b>Total Subagreement Services</b>	<b>46,492</b>	<b>25,833</b>	<b>(20,659)</b>	<b>89,713</b>	<b>105,300</b>	<b>15,587</b>	<b>260,300</b>
Operations & Housekeeping							
Auto and Travel	1,951	1,382	(570)	2,010	6,909	4,899	15,200
Dues & Memberships	-	550	550	988	3,300	2,312	6,600
Insurance	16,297	5,417	(10,880)	55,283	32,500	(22,783)	65,000
Utilities	513	3,125	2,612	5,067	18,750	13,683	37,500
Janitorial Services	24,728	13,108	(11,620)	67,695	78,650	10,955	157,300
Miscellaneous Expense	-	1,960	1,960	-	7,840	7,840	19,600
Communications	2,098	2,458	360	8,024	14,750	6,726	29,500
Postage and Shipping	-	100	100	26	400	374	1,000
<b>Total Operations &amp; Housekeeping</b>	<b>45,587</b>	<b>28,100</b>	<b>(17,486)</b>	<b>139,093</b>	<b>163,099</b>	<b>24,006</b>	<b>331,700</b>
Facilities, Repairs & Other Leases							
Rent	17,650	15,000	(2,650)	138,050	90,000	(48,050)	180,000
Additional Rent	124	21,025	20,901	124	126,150	126,026	252,300
Equipment Leases	4,264	3,850	(414)	19,481	23,100	3,619	46,200
Repairs and Maintenance	2,422	9,833	7,411	25,800	59,000	33,200	118,000
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>24,461</b>	<b>49,708</b>	<b>25,248</b>	<b>183,455</b>	<b>298,250</b>	<b>114,795</b>	<b>596,500</b>
Professional/Consulting Services							
IT	14,900	4,900	(10,000)	22,350	29,400	7,050	58,800
Audit & Taxes	-	5,267	5,267	5,112	15,800	10,688	15,800
Legal	256	592	336	4,128	3,550	(578)	7,100
Professional Development	1,000	10,590	9,590	3,873	42,360	38,487	105,900
General Consulting	11,539	53,300	41,761	117,474	213,200	95,726	533,000
Special Activities/Field Trips	23,161	83,233	60,072	57,691	83,233	25,542	249,700
Other Taxes and Fees	48	-	(48)	4,873	-	(4,873)	-
Payroll Service Fee	515	500	(15)	3,060	3,000	(60)	6,000
Management Fee	9,395	9,309	(86)	56,090	55,856	(234)	111,711
District Oversight Fee	3,173	3,958	785	19,841	16,771	(3,070)	49,720
County Fees	-	-	-	750	-	(750)	-
SPED Encroachment	15,527	-	(15,527)	97,044	-	(97,044)	-
Public Relations/Recruitment	-	3,010	3,010	-	12,040	12,040	30,100
<b>Total Professional/Consulting Services</b>	<b>79,515</b>	<b>174,659</b>	<b>95,144</b>	<b>392,286</b>	<b>475,210</b>	<b>82,924</b>	<b>1,167,832</b>
Depreciation							
Depreciation Expense	1,307	1,208	(99)	5,745	7,250	1,505	14,500
<b>Total Depreciation</b>	<b>1,307</b>	<b>1,208</b>	<b>(99)</b>	<b>5,745</b>	<b>7,250</b>	<b>1,505</b>	<b>14,500</b>
<b>Total Expenses</b>	<b>571,997</b>	<b>647,561</b>	<b>75,564</b>	<b>2,743,329</b>	<b>3,119,122</b>	<b>375,792</b>	<b>6,245,238</b>
<b>Change in Net Assets</b>	<b>(43,393)</b>	<b>(123,552)</b>	<b>80,159</b>	<b>(637,624)</b>	<b>(1,043,294)</b>	<b>405,670</b>	<b>138,278</b>
Net Assets, Beginning of Period	163,615			757,846			
<b>Net Assets, End of Period</b>	<b>\$ 120,222</b>			<b>\$ 120,222</b>			

## Crete Academy

### Statement of Financial Position

December 31, 2023

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 529,746	\$ 955,543	\$ (425,797)	-45%
Accounts Receivable	149,833	605,198	(455,365)	-75%
Prepaid Expenses	18,815	86,888	(68,073)	-78%
<b>Total Current Assets</b>	<b>698,394</b>	<b>1,647,629</b>	<b>(949,235)</b>	<b>-58%</b>
<b>Long-Term Assets</b>				
Property & Equipment, Net	131,299	45,204	86,095	190%
Deposits	33,806	(142)	33,948	-23985%
<b>Total Long Term Assets</b>	<b>165,105</b>	<b>45,062</b>	<b>120,043</b>	<b>266%</b>
<b>Total Assets</b>	<b>\$ 863,499</b>	<b>\$ 1,692,691</b>	<b>\$ (829,192)</b>	<b>-49%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ (432,080)	\$ 4,429	\$ (436,508)	-9857%
Accrued Liabilities	195,076	377,848	(182,773)	-48%
Deferred Revenue	959,142	531,429	427,713	80%
Other Current Liabilities	21,140	21,140	-	0%
<b>Total Current Liabilities</b>	<b>743,277</b>	<b>934,845</b>	<b>(191,568)</b>	<b>-20%</b>
<b>Total Liabilities</b>	<b>743,277</b>	<b>934,845</b>	<b>(191,568)</b>	<b>-20%</b>
<b>Total Net Assets</b>	<b>120,222</b>	<b>757,846</b>	<b>(637,624)</b>	<b>-84%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 863,499</b>	<b>\$ 1,692,691</b>	<b>\$ (829,192)</b>	<b>-49%</b>

## Crete Academy

### Statement of Cash Flows

For the period ended December 31, 2023

	Month Ended 12/31/23	YTD Ended 12/31/23
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (43,393)	\$ (637,624)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,307	5,745
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	-	455,365
Prepaid Expenses	9,054	68,073
Other Assets	-	(33,948)
Accounts Payable	(65,632)	(436,508)
Accrued Expenses	(56,510)	(182,773)
Deferred Revenue	63,468	427,713
<b>Total Cash Flows from Operating Activities</b>	<b>(91,707)</b>	<b>(333,957)</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of Property & Equipment	(32,573)	(91,841)
<b>Total Cash Flows from Investing Activities</b>	<b>(32,573)</b>	<b>(91,841)</b>
Change in Cash & Cash Equivalents	(124,280)	(425,797)
Cash & Cash Equivalents, Beginning of Period	654,025	955,543
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 529,746</b>	<b>\$ 529,746</b>



Crete Academy

Check Register

For the period ended December 31, 2023

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
10246	Void	Void	Void	\$ (522.00)
10254	Void	Void	Void	\$ (2,650.00)
10272	Anthony HouseHolder	Enrichment Svcs - 11/23	12/1/2023	400.00
10273	Artetech LLC	Enrichment Svcs - 10/23	12/1/2023	200.00
10274	Cintas Corp	Office Supplies	12/1/2023	1,725.68
10275	Craft by Smoke and Fire	Catering Svcs - 11/15/23	12/1/2023	11,604.40
10276	DataMatrix	Copier Lease - 10/18/23 - 12/17/23	12/1/2023	1,984.81
10277	First-Citizens Bank & Trust CO	Copier Lease	12/1/2023	310.54
10278	Jackson Lewis P.C.	Legal Svcs - rendered through 10/31/23	12/1/2023	256.00
10279	Kaiser Foundation Health Plan Inc	Health Ins - 12/23	12/1/2023	21,263.32
10280	LADWP	Utilities - 10/02/23 - 11/01/23	12/1/2023	423.47
10281	LRS Plumbing	Maintenance and Repairs	12/1/2023	250.00
10282	Methodology IT	IT Svcs - 09/23	12/1/2023	3,725.00
10283	Republic Services #902	Trash Svcs - 11/23	12/1/2023	1,015.11
10284	Scoot Education Inc	Interest Charge	12/1/2023	48.42
10285	Charter Communications	Communication Svcs - 11/01/23 - 11/30/23	12/8/2023	1,399.00
10286	Charter Impact	Business Mgmt Svcs - 12/23, Payroll Svcs12/23	12/8/2023	9,820.00
10287	DataMatrix	Copier Lease - 08/06/23 - 10/05/23	12/8/2023	1,466.97
10288	David's Lock & Key	Maintenance and Repairs	12/8/2023	1,272.40
10289	HopSkipDrive, Inc	Transportation Svcs - 06/01/23 - 06/30/23	12/8/2023	11,346.74
10290	Methodology IT	IT Svcs - 10/23	12/8/2023	44,136.00
10291	OS4CS	Consulting Svcs - - 10/23 - 12/23	12/8/2023	6,900.00
10292	Pa'Cjon Smith LCSW PPSC	Consulting Svcs	12/8/2023	2,000.00
10293	SoCalGas	Utilities - 10/16/23 - 11/15/23	12/8/2023	89.34
10294	The Fruitguys LLC	Food Svcs - 11/23	12/8/2023	1,244.00
10295	Wells Fargo Vendor Financial Services, LLC	Copier Lease - 11/13/23 - 12/12/23	12/8/2023	108.95
10296	White Hall Arts Academy Foundation	Enrichment Svcs - 09/23 - 10/23	12/8/2023	3,245.00
10297	4717 Crenshaw Blvd LLC	Rent - 01/24	12/13/2023	5,565.00
10298	Cintas Corp	Office Supplies	12/15/2023	1,725.68
10299	Ecosystem33	Enrichment Svcs - 10/23	12/15/2023	1,925.00
10300	Garza Industries, Inc	Office Supplies	12/15/2023	1,764.97
10301	Global Education Solutions, Inc	Consulting Svcs - 11/23	12/15/2023	3,000.00
10302	HopSkipDrive, Inc	Transportation Svcs - 11/01/23 - 11/30/23	12/15/2023	2,445.31
10303	Kaiser Foundation Health Plan Inc	Health Ins - 11/23	12/15/2023	19,387.97
10304	Methodology IT	IT Svcs - 12/23	12/15/2023	3,725.00
10305	Plant Based Cleaning Co	Cleaning Svcs - 11/23	12/15/2023	11,290.00
10306	Plantitas Verdes	Plant Maintenance - 11/23	12/15/2023	400.00
10307	Quadient Finance USA Inc	Equipment Rental,Postage	12/15/2023	131.00
10308	Republic Services #902	Trash Svcs - 12/01/23 - 12/31/23	12/15/2023	1,015.11
10309	Yogitherapi LLC	Enrichment Svcs - 10/23	12/15/2023	1,266.00
10310	Salvador Jesus Duran Marquina	Maintenance and Repairs	12/19/2023	500.00
10311	Anthony HouseHolder	Enrichment Svcs - 11/23 - 12/23	12/22/2023	350.00
10312	Archdiocese of Los Angeles	Rent - 08/23	12/22/2023	15,000.00
10313	Bobbie Hudgins	Enrichment Svcs - 11/23 - 12/23	12/22/2023	2,625.00
10314	Charter Communications	Communication Svcs - 12/01/23 - 12/31/23	12/22/2023	699.00
10315	Charter Impact	Rush Processing Fee - 11/23	12/22/2023	75.00
10316	CharterSafe	Package Premium and Workers' Comp Ins - 01/24	12/22/2023	7,202.00
10317	Christiana Faulkner	Enrichment Svcs - 11/23 - 12/23	12/22/2023	900.00
10318	Classroom 88	Enrichment Svcs - 11/23 - 12/23	12/22/2023	500.00
10319	Creative Events by Rhonda	Rental Svcs - 12/14/23	12/22/2023	3,877.50
10320	DataMatrix	Copier Lease - 11/06/23 - 01/05/24	12/22/2023	1,398.67
10321	Ecosystem33	Enrichment Svcs - 11/23 - 12/23	12/22/2023	3,850.00
10322	Kuoching Ngu	Consulting Svcs - 11/23	12/22/2023	2,000.00
10323	Los Angeles Unified School District	Janitorial Svcs - 12/14/23	12/22/2023	92.61
10324	Marlin Leasing Corporation	Copier Lease	12/22/2023	103.09
10325	Plant Based Cleaning Co	Cleaning Svcs - 10/23	12/22/2023	11,315.00
10326	Scoot Education Inc	Substitute Svcs - 12/05/23	12/22/2023	514.00
10327	Vision Service Plan	Vision Ins. - 12/23	12/22/2023	354.73

## Crete Academy

### Check Register

For the period ended December 31, 2023

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
10328	White Hall Arts Academy Foundation	Enrichment Svcs - 10/23	12/22/2023	7,080.00
ACH	Merch	Merch Fee	12/1/2023	142.95
ACH	Teqlease, Inc	Security Equipment	12/1/2023	158.56
ACH	LADWP	Utilities Svcs - 12/23	12/5/2023	423.47
ACH	Aflac	Ins - 12/23	12/11/2023	251.01
ACH	American Express	AMEX CC - 12/23	12/11/2023	10,356.15
ACH	TASC	Health and Dependent Care	12/12/2023	62.50
ACH	Wells Fargo	Well Fargo CC	12/12/2023	6,668.21
ACH	Wells Fargo	Well Fargo CC	12/12/2023	20,058.07
ACH	Wells Fargo	Well Fargo CC	12/12/2023	25,000.00
ACH	Rippling Payments Inc	Rippling Payment - 12/23	12/15/2023	51,898.32
ACH	TASC	Health and Dependent Care	12/26/2023	62.50
ACH	American Express	AMEX CC - 12/23	12/27/2023	3,549.84

Total Disbursements Issued in December **\$ 353,772.37**

**Crete Academy**

**Accounts Payable Aging**

December 31, 2023

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
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\$ - \$ - \$ - \$ - \$ - \$ -

Total Outstanding Invoices \$ - \$ - \$ - \$ - \$ -

Crete Academy 60-Day Compliance Calendar December 31, 2023						
Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Jan-26	<b>CALPADS - Fall 1 Amendment deadline</b> - Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	Charter Impact submits with data provided by Crete	No	No	<a href="https://www.cde.ca.gov/ds/sp/c/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/c/rptcalendar.asp</a>
FINANCE	Jan-31	<b>Federal Cash Management - Period 3</b> - The Title I, Part A; Title II, Part D, Subpart 2; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/aa/cm/">https://www.cde.ca.gov/fg/aa/cm/</a>
DATA	Feb-01	<b>School Accountability Report Card</b> - All public schools in California are required to prepare an annual SARC (2022/23). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	Crete	Yes	No	<a href="https://www.cde.ca.gov/ta/ac/sa/">https://www.cde.ca.gov/ta/ac/sa/</a>
FINANCE	Feb-15	<b>2nd Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/ir/interimstatus.asp">https://www.cde.ca.gov/fg/ir/interimstatus.asp</a>
FINANCE	Feb-20	<b>Certification of the First Principal Apportionment</b> - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding, Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	FYI	No	No	<a href="https://www.cde.ca.gov/fg/aa/pa/">https://www.cde.ca.gov/fg/aa/pa/</a>
DATA	Feb-26	<b>CRDC - 2023-24 Submission Window (Dec 11, 2023-Feb 26, 2024)</b> - The CRDC collects key information on civil rights indicators, including student enrollment and educational programs and services, most of which is disaggregated by race and ethnicity, sex, limited English proficiency, and disability status.	Charter Impact submits with data provided by Crete	No	No	<a href="https://crdc.communities.ed.gov/#program">https://crdc.communities.ed.gov/#program</a>
FINANCE	Feb-28	<b>E-Rate FCC Form 470 Due date (FY2024)</b> - To requests bids for service, applicants certify an FCC Form 470 in the E-rate Productivity Center (EPC). This is a formal process to identify and request the products and services you need so that potential service providers can review your requests and submit bids. The FCC Form 470 must be certified in EPC at least 28 days before the close of the filing window. February 28, 2023 is the deadline to certify an FY2023 FCC Form 470 and still be able to certify an FCC Form 471 within the FY2024 filing window.	Crete	No	No	<a href="https://www.usac.org/s/tools/forms/">https://www.usac.org/s/tools/forms/</a>