



REGULAR BOARD MEETING AGENDA

2/7/2022, 5:00 PM

info@creteacademy.org (323-791-1600)

Zoom Conference Link:

<https://ucihealth.zoom.us/j/92926789221?pwd=TEJleStHRStjMm0wWmRObXRRUHpsUT09&from=addon>

Dial: +1 669 900 9128

Meeting ID: 929 2678 9221/ Passcode: 725999

6103 Crenshaw Boulevard, Los Angeles, CA

- **Welcome**

A welcome from board president was provided- The regular board meeting commenced at 5:00 p.m.

- **Public Comment** info@creteacademy.org (323-791-1600)

No member of the public was present for this meeting.

- **Adoption of AB361 findings to conduct Board meetings via Teleconference:**

Consideration of emergency circumstances due to Covid 19; State and local officials' continuance of social distancing recommendation.

Due to COVID-19 and the Omicron variant, the board is being extremely cautious in minimizing exposure in continuing to host board meetings via teleconference.

- **Review and Approval of December Meeting Minutes**

Board Review and Vote

Special board meeting minutes from December 17, 2021 were **approved by unanimous vote**.

- **Renew Board Member Terms**

Board Vote

Marina Samson Jessica Wong
Joss Tillard Gates Yusef Alexander

A renewal of member terms for the aforementioned board members was presented for board vote following expressed interest in continuance with exception to Jessica Wong who declined to serve an additional year due to personal/professional commitments. Marina Samson, Joss Tillard Gates, and Yusef Alexander were each approved for an additional (1) year board member term by **unanimous board approval**. Additionally, Marina Samson will continue to serve in the role of board treasurer. The board notes Crete bylaws on board composition and will be mindful in the search for an additional board member to increase the board count back to (7) with respect for balance in size, gender parity, and contribution.

- **MTD Fiscal Reports**

- **2nd Interim Documents**

Board Vote

The MTD Fiscal Reports were discussed following review in lead by the Crete founder and a representative of CSMC. The board discussed in detail the (1) Balance Sheet (2) Check Register (3) YTD Actuals. In review of the check register, the board noted stipends that were provided to all Crete leadership and teachers present for weekend participation in the holiday event referenced in the December board minutes. The board was very pleased with financial standings and the data that highlights Crete has seen growth of +25 students without decline (during a pandemic) and has a total enrollment to date of 230 students. Special thanks were extended to the outreach and recruitment team for their efforts. The MTD Fiscal Reports which will contribute to the

2nd Interim Documents were **approved by unanimous vote**.

- **Hiring of Executive Assistant** **Board Vote**
Following the review and discussion of the proposed executive assistant, the board **approved by majority vote** the hiring of selected candidate at \$21/hr. The board notes a formal search was conducted as part of the selection process and notes board member Ursula Worsham recused herself from participating in the vote.
- **Board Resolution RE: 2021-2022 Calendar Changes** **Board Review and Vote**
The board **approved by unanimous vote** the 2021-2022 Calendar changes which occurred due to the delay in the return to school date following the winter holiday break (Due to the Covid-19) surge. The calendar days were reduced from 180-178 which still falls within the acceptable range of 175-this effort was approved by LAUSD.
- **EPA Resolution** **Board Review and Vote**
The EPA Resolution was discussed to reflect that funding will be utilized towards teachers' salaries. The resolution was **approved by unanimous vote**.
- **Parent Handbook Covid updates** **Board Review and Vote**
The Parent Handbook was reviewed to highlight Covid-19 updates and was **approved by unanimous vote**.
- **Review and approve External Audit** **Board Review and Vote**
The board reviewed and was provided a copy of the external audit performed on behalf of Crete Academy. The external audit was **approved by unanimous vote**.
- **Crete Leadership School News** **Board Discussion**
STAR Data Review
The Crete Academy principal walked the board through STAR Data Review with highlights on student academic achievements in math, literacy, and reading. The data shows positive trends across all grades for areas tested by the assessment.
- **Brown Act Training** **Board Discussion**
The board led a brief discussion regarding the plans for 2022 Brown Act Training as a refresher for the board. The plan is to have CSMC facilitate board training at the April meeting, which the board anticipates will be in person at Crete Academy (subject to change).
- **Review Crete Nepotism Policy** **Board Review**
The board reviewed as a refresher the Crete Nepotism Policy for discussion as part of the meeting agenda.
- **Compliance Monitoring** **Board Review**
The board discussed the compliance monitoring documents and acknowledges that the board president will sign off on necessary documents and attest to submission.
- **Form 700 for Board Members** **Board Discussion**
A reminder was provided to the board regarding the pending submission of Form 700 in early spring. The form was provided electronically last year which will likely continue.
- **In-Person Board Meeting** **Board Discussion**
In conjunction with the upcoming Brown Act Training, the April 5th board meeting will be held in person at Crete Academy. The board and Crete Leadership will monitor public health recommendations leading to the meeting and prior to finalizing plans.

- **Prop 39 Offer**

Board Discussion

Crete Leadership shared participation in Prop 39 offer for unused school facilities as part of goal to secure a future school site. Leadership and board preference is to keep Crete Academy as a one-site school. Continued conversations with current site is also in progress to proceed in a manner that is operationally and fiscally sound for the success of students and the school.

As part of this discussion, the board highlighted the upcoming oversight visit 3/9-3/10 and encouraged participation as board members are available. Additionally, midterm evaluations are on the horizon and will continue to include the 360-Review, Crete Leadership welcomes and invites feedback and participation.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.