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**BOARD MEETING AGENDA**  
**September 14, 2023 5:30pm**  
**Meeting ID:**

<https://ucihealth.zoom.us/j/97716963886?pwd=NmIDZ0lkeHdLa1MrL0tUY3RMN3IGdz09&from=addon>

6103 Crenshaw Boulevard, Los Angeles, CA  
1775 Ximeno Avenue, Long Beach, CA  
18111 Elaine Avenue, Artesia, CA  
385 Charles E Young Dr. E, Los Angeles, CA  
444 South Flower Street, 1800, Los Angeles, CA  
515 S Figueroa St, Suite 2000 90071

**1. Welcome**

The Crete board meeting was called to order at 5:30 p.m. with a welcome from the board president.

**2. Roll Call**

- 1. Yusef Alexander present \_\_\_\_\_ absent \_\_\_\_\_ x
- 2. Dr. Reginald Austin present \_\_\_\_\_ x absent \_\_\_\_\_
- 3. Joss Tillard Gates present \_\_\_\_\_ x absent \_\_\_\_\_
- 4. Bryan Gonzalez present \_\_\_\_\_ absent \_\_\_\_\_ x
- 5. Marina Samson present \_\_\_\_\_ absent \_\_\_\_\_ x
- 6. Lataysia Starks present \_\_\_\_\_ x absent \_\_\_\_\_
- 7. Ursula Worsham present \_\_\_\_\_ x absent \_\_\_\_\_

**3. Public Comment** [info@creteacademy.org](mailto:info@creteacademy.org) (323-791-1600)

No public comment for this meeting.

**4. Review and Approval of Meeting Minutes**

**BOARD VOTE**

September 6, 2023 Special Board Meeting Minutes

- 1. Yusef Alexander yay \_\_\_\_\_ nay \_\_\_\_\_
- 2. Dr. Reginald Austin yay \_\_\_\_\_ x nay \_\_\_\_\_
- 3. Joss Tillard Gates yay \_\_\_\_\_ x nay \_\_\_\_\_
- 4. Bryan Gonzalez yay \_\_\_\_\_ nay \_\_\_\_\_
- 5. Marina Samson yay \_\_\_\_\_ nay \_\_\_\_\_
- 6. Lataysia Starks yay \_\_\_\_\_ x nay \_\_\_\_\_
- 7. Ursula Worsham yay \_\_\_\_\_ x nay \_\_\_\_\_

The Special Board Meeting Minutes for September 6, 2023 were reviewed, motioned by Reginald Austin, seconded by Ursula Worsham and unanimously approved by board vote.

**5. Consent Items**

**BOARD Review & VOTE**

- **Fiscal Policies** - the Crete Academy Board is being asked to review the 23-24 Fiscal Policies and Procedures to assess the process for credit card holders.
- **2023-2024 Employee Handbook** - the Crete Academy Board is being asked to review updates that have been made regarding The Pregnant Workers Fairness Act and the Providing Urgent Maternal Protections for Nursing Mothers Act (known as the PUMP Act).

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations, and inform the staff upon arrival.

- The Crete Academy Board is being asked to review and approve the Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A due to school closure (Hurricane Hillary) Education Code (EC) Section 41422. This approval would allow Crete Academy to operate 174 days, one day less than the required 175 days, due to weather conditions, without incurring a financial penalty.
- **Approval of the Annual submission of the Consolidated Application Title Funds** that include; 2023–24 Protected Prayer Certification, 2023-LCAP Federal Addendum Certification, 2023–24 Application for Funding, 2023–24 Substitute System for Time Accounting and all other funds as deemed appropriate by school leadership.
- The Crete Academy Board is being asked to review and approve the **quotes for new blinds** to decrease the sun and glare at the Crenshaw campus.
- The Crete Academy Board is being asked to **approve the annual Rippling HR payroll/onboarding/spend management system** contract that is being renewed for year two.
- The Crete Academy Board is being asked to conduct the **annual review of the Uniform Compliant Procedures (UCP)** and approve policy if there are no major concerns. (Note a minor change was made identifying the complaint manager title from COS to CFO).

1. Yusef Alexander      yay \_\_\_\_\_ nay \_\_\_\_\_
2. Dr. Reginald Austin    yay \_\_\_\_\_x nay \_\_\_\_\_
3. Joss Tillard Gates      yay \_\_\_\_\_x nay \_\_\_\_\_
4. Bryan Gonzalez        yay \_\_\_\_\_ nay \_\_\_\_\_
5. Marina Samson         yay \_\_\_\_\_ nay \_\_\_\_\_
6. Lataysia Starks        yay \_\_\_\_\_x nay \_\_\_\_\_
7. Ursula Worsham        yay \_\_\_\_\_x nay \_\_\_\_\_

The consent items listed above were reviewed, motioned by Ursula Worsham, seconded by Lataysia Starks and unanimously approved by board vote.

5. The Crete Board is being asked to **review and approve the Resolution on Sufficiency of Instructional Materials** for the 2023-2024 school year per Educational Code, Section 61109.

**BOARD REVIEW & VOTE**

The Resolution on Sufficiency of Instructional Materials (23-24) were discussed, motioned by Reginald Austin, seconded by Ursula Worsham and unanimously approved by board vote.

6. **Review of Monthly Financials**

**BOARD REVIEW**

1. Financial Summary
  - ADA Analysis
  - Income Statement (YTD Budget vs. YTD Actuals and Budget vs. Forecast)
  - Balance Sheet
2. Cash Flow Forecast
3. Financial Narrative
4. Check Register

1. Yusef Alexander      yay \_\_\_\_\_ nay \_\_\_\_\_
2. Dr. Reginald Austin    yay \_\_\_\_\_x nay \_\_\_\_\_
3. Joss Tillard Gates      yay \_\_\_\_\_x nay \_\_\_\_\_
4. Bryan Gonzalez        yay \_\_\_\_\_ nay \_\_\_\_\_
5. Marina Samson         yay \_\_\_\_\_ nay \_\_\_\_\_
6. Lataysia Starks        yay \_\_\_\_\_x nay \_\_\_\_\_
7. Ursula Worsham        yay \_\_\_\_\_x nay \_\_\_\_\_

A review of Monthly Financials was led by Charter Impact- no additional questions from board.

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