



Safe Return to School Plan 2021-22

Crete Academy is making every effort to ensure a safe and smooth transition back to school for the 2021-22 school year. Although it is still unknown if the Distance Learning Plan (see attachment) will take effect for the 2021-22 school year, we have taken measures to plan for an onsite return.

With that being said, the plan below describes expectations, policies and procedures to adequately provide a high-quality education to our students, while also maintaining social distancing and ensuring the health and safety of everyone. We ask that parents and stakeholders make every effort possible to follow the guidelines below, support our policies and help us make the 2021-22 school year amazing. Should you have feedback on this plan, please submit all inquiries and suggestions to: info@creteacademy.org.

While we understand that things are ever changing, this plan is in place until we resume a fully on-campus instructional day. In the event that the decision not to return to campus is made, the Crete Distance Learning Plan (see attached) will go into effect immediately. Additionally, if any individual is known to have tested positive for COVID-19 is found to have been on campus, the COVID team will work to contact trace, limit contact and determine if a partial or full school quarantine is necessary. All required communication to stakeholders, those exposed, including students and families and the Los Angeles Department of Public Health, will be notified of any positive COVID-19 case. Should the school go into quarantine, the Crete Distance Learning Plan will go into effect immediately.

Finally, it is at the sole discretion of parents and guardians to determine whether or not their child(ren) should return to campus. At this time however, Crete Academy is only offering in-person instruction. If you are interested in distance learning, please contact Brett Mitchell at: bmitchell@creteacademy.org, but be advised that such instruction is not offered through Crete Academy and families will be referred to an outside resource.

Please see 2021-22 Learning Options Below:

1. **Option 1:** Student attends school on campus M-F 8:30 am to 1:30 pm Core Instruction, 1:30pm to 2:30 pm Enrichment and 2:30 pm to 5:30 pm optional After school for Qualified Students only (see requirements below).
2. **Option 2:** Crete Independent Study Program for eligible, at-risk students. Please contact Brett Mitchell at: bmitchell@creteacademy.org. Students must provide evidence of at-risk need.

2021-22 Plan for On-Campus In-Person

Crete staff are expected to adhere to all federal, state, local and Crete Academy safety guidelines. Staff experiencing a fever or cold-like symptoms will be asked to remain home for at least 24 hours, or until symptoms subside.

Testing: Prior to school starting, all students and staff will receive the COVID-19 test, on August 13th. Weekly onsite testing for students and staff will be provided throughout the year and as long as required by the California Department of Public Health. Each week, students must test negative on the COVID-19

test in order to be on campus. Any positive Covid-19 test will result in a mandatory 5-day quarantine by the individual.

Staff Expectations: Upon entering the school all staff must wear a mask. Each day, staff will have their temperature checked by an administrator in the front office. Any staff member with a temperature at or above 100.4 degrees Fahrenheit will be asked to return home. Staff with no temperature will put on their face mask and proceed to their morning routine. Any positive Covid-19 test will result in a mandatory quarantine by the individual.

Student Expectations: Students are expected to adhere to all federal, state, local and Crete Academy safety guidelines. Crete students will be expected to wear a face mask during the following times: entering the school, while in line, during recess, lunch, PE, enrichment, while walking through the halls, while using the restroom and upon exiting the school. Students who come to school without a face covering will be asked to wait in the front hallway until a mask is provided. If no mask is provided, the student's parent will be called to pick them up.

Parent/Guardian Expectations: Parents are expected to adhere to all federal, state and local social distancing policies. Furthermore, upon entering the Crete campus, parents and guardians must wear a face covering and maintain a distance of six feet from all staff and students. If a parent or guardian is sick or experiencing flu like symptoms while on campus, they will be asked by staff to leave the campus. Parents are not allowed on campus, other than by invitation from staff, for any reason, other than an emergency and to pick up their child early from the school day. Early pick-up will be on a case-by-case basis and office approval will be required prior to releasing the student. Unfortunately, parents and guardians are no longer able to enter the school for non-instructional reasons, including, but not limited to: birthdays, to observe in the classroom or to volunteer in the classroom.

2021-2022 Schedule: Students will attend school Monday through Friday onsite

8:00 am to 1:30 pm: Instruction in Core Subjects

1:30pm to 2:30 pm: Enrichment Classes: Spanish, Art, Sports, Chess

2:30 pm to 5:30 pm: Optional After School for Qualified Students (parent/guardian must be working or in school full time, and provide proof).

Drop off: Families will drop students off on Crenshaw Blvd. Only one student will enter the gate at a time. Families are not allowed to drive into the campus or walk onto campus for any reason outside of an emergency. Upon entry to the campus, students will have their temperature checked by one of three staff members lined up at the gate. Any student with a temperature at or above 99 degrees Fahrenheit, will immediately be sent to the front hallway waiting area and the student's parent/guardian will be called, and the student will be picked up immediately. All students with normal temperatures will be directed to line up in their class waiting area.

Pick up: Students will be released from their individual classrooms. Staff will identify students for pick up, using walkie-talkies and accompany. Parents are not allowed to drive into the campus or walk onto campus for any reason outside of an emergency. Families will be expected to wait in their cars or outside of the gate to pick up their child.

Classroom Instruction Expectations: Teachers are expected to ensure the following:

1. Practice social distancing when able
2. Ensure anyone entering or exiting the classroom uses the pre-marked "Enter" and "Exit" doors, as to avoid close contact with opposing foot traffic.
3. Ensure anyone entering or exiting the classroom uses hand sanitizer
4. Ensure students have their individual set of supplies that is used only by them

5. Ensure any items that are used by multiple people are sanitized after each use. This includes library books, staplers, markers, pens, pencils, pencil sharpener and other commonly used classroom items.
6. Require students to wear masks during class when moving about the classroom or when in close proximity to others
7. Ensure teacher wears a mask when walking around the classroom, sitting next to or near a student or during small group instruction.

While teachers are conducting whole-group instruction, they are not required to wear a mask, so long as the following conditions are met:

1. They are not circulating the room
2. They are at least four feet away from all students
3. Students are seated and not moving around the room

Restrooms: Students will enter and exit the restroom through separate doors. There are to be no more than three students in the restroom at any time. Students are to wait on pre-marked areas for their turn in the restroom and enter only once another student has exited. Each student shall use their own sink and dry their hands using an air dryer. Bathrooms shall be sanitized regularly, but at least every hour. Finally, classes on the first floor will use first-floor restrooms and those on the second floor will use the second-floor restrooms, respectively.

Enrichment: Optional enrichment is offered from 1:30 pm to 2:30 pm daily.

Office Expectations:

1. **Visitors:** all visitors are expected to wear face coverings and enter the office only if no other visitors are present. Visitors waiting to be seen shall wait on pre-marked, foot-shaped stickers that are present on the hallway floors. Visitors will present their ID to the Office Manager and will be checked in using the visitor iPad, but will not touch the iPad. Instead, the Office Manager will be the only person using the iPad. Visitors will not be invited or allowed beyond the office/main hallways.
2. **Sanitation:** materials such as pencils, clipboards and pens will be provided in a cup marked “sanitized.” All materials that have been used by any person will be placed in a cup marked, “not sanitized,” and will be sanitized at the first available opportunity.

Overall Sanitation: Crete Janitorial staff will adhere to federal and state cleaning guidelines daily.

Daily sanitation:

Newly developed sanitation requirements will be implemented and will remain in effect until further notice. Such sanitation requirements include the following:

0. Students will use hand sanitizer upon entering and exiting the classroom
1. Teachers and staff will use hand sanitizer upon entering and exiting the classroom
2. Sanitizing of restrooms regularly or at least every hour
3. Sanitizing of the playground after each class use

Although we have tried to be extensive in covering all major concerns or issues that may arise, we are in uncertain times and cannot possibly predict everything. With that being said, we ask for your support and flexibility, as changes are likely to be made as we learn more and as school begins.

Despite uncertain circumstances, we anticipate another great year at Crete Academy, where your child will learn, grow and prosper. Thank you in advance for your support in implementing new measures to ensure a safe return to school and a robust learning experience for every Crete leader.

