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BOARD MEETING AGENDA

August 8, 2024, 5:30pm

Meeting ID:

<https://ucihealth.zoom.us/j/94222042741?pwd=p2HD99RhaPD0LWwaEsWE9qnAndADmV.1&from=addon>

4717 Crenshaw Boulevard, Los Angeles, CA

1775 Ximeno Avenue, Long Beach, CA

18111 Elaine Avenue, Artesia, CA

385 Charles E Young Dr. E, Los Angeles, CA

444 South Flower Street, 1800, Los Angeles, CA

Welcome

following a welcome, the board meeting commenced at 5:30 PM with the roll call as noted below.

1. Roll Call

- 1. Yusef Alexander present_____ absent X____
- 2. Dr. Reginald Austin present X___ absent _____
- 3. Joss Tillard Gates present_____ absent X____
- 4. Bryan Gonzalez present X___ absent _____
- 5. Marina Samson present_____ absent X____
- 6. Lataysia Starks present X___ absent _____
- 7. Ursula Worsham present X___ absent _____

2. Public Comment info@creteacademy.org {323-791-1600}

No public comment.

3. Review and Approval of Meeting Minutes

BOARD VOTE

July 11, 2024, Regular Board Meeting

- 1. Yusef Alexander yay _____ nay_____
- 2. Dr. Reginald Austin Yay X___ nay_____
- 3. Joss Tillard Gates yay _____ nay_____
- 4. Bryan Gonzalez yay X___ nay_____
- 5. Marina Samson yay _____ nay_____
- 6. Lataysia Starks yay X___ nay_____
- 7. Ursula Worsham yay X___ nay_____

The regular board meeting minutes for July 11, 2024 were reviewed and approved by unanimous vote.

3. Request for Declaration of Need (DON)

BOARD VOTE

for Fully Qualified Educators (2024-2025 school year) This agenda item was on the April 11, 2024, agenda as a consent item and was approved. Crete Academy has since learned the DON must be a standalone item and approved as such by the Board of Directors. Crete Academy has a need to fill teacher vacancies with qualified candidates and is requesting the board to approve the DON as we have been unable to hire fully credentialed candidates, the candidates that have been applying for our positions are candidates that are in a credential program and qualify for a teaching permit.

Public Comment: the meeting location is wheelchair accessible. Speakers needing any disability related or language accommodation should notify the board Secretary a minimum of 24 hours in advance of the meeting to arrange for accommodations and inform the staff upon arrival.

1. Yusef Alexander yay _____ nay _____
2. Dr. Reginald Austin Yay X _____ nay _____
3. Joss Tillard Gates yay _____ nay _____
4. Bryan Gonzalez Yay X _____ nay _____
5. Marina Samson yay _____ nay _____
6. Lataysia Starks Yay X _____ nay _____
7. Ursula Worsham Yay X nay

The board noted the need to vote for the Request for Declaration of Need (DON) as a standalone item for the 2024-2025 school year. Following review, the DON for 2024-2025 was approved unanimously.

4. **Crete Academy by-laws-** In preparation for the Charter Petition Renewal application the Crete Academy Board of Directors are being asked to review and approve the Crete Academy by-laws to include the change of Board Secretary name to Ursula Worsham

BOARD VOTE

1. Yusef Alexander yay _____ nay _____
2. Dr. Reginald Austin Yay X _____ nay _____
3. Joss Tillard Gates yay _____ nay _____
4. Bryan Gonzalez Yay X _____ nay _____
5. Marina Samson yay _____ nay _____
6. Lataysia Starks Yay X _____ nay _____
7. Ursula Worsham Yay X nay

The board approved the change of the Board Secretary name in the Crete Academy by-laws to include a name update to Ursula Worsham. This action was approved by unanimous board vote.

5. Crete Academy leadership is seeking board approval for the DASS alternate dashboard eligibility {Dashboard Alternative School Status} Approving this item allows Crete leadership to submit an application to the CDE to be considered for DASS status, and therefore held to different metrics as it relates to evaluating the school.

BOARD VOTE

1. Yusef Alexander yay _____ nay _____
2. Dr. Reginald Austin Yay X _____ nay _____
3. Joss Tillard Gates yay _____ nay _____
4. Bryan Gonzalez Yay X _____ nay _____
5. Marina Samson yay _____ nay _____
6. Lataysia Starks Yay X _____ nay _____
7. Ursula Worsham Yay X nay

The board approved the submission of Crete Academy for DASS by unanimous board vote following a discussion by Crete Leadership regarding the request.

CONSENT ITEMS

1. Annual document updates

The Crete Academy Board of Directors is being asked to Review and approve the Keeping Parents Informed document which covers Crete Academy’s commitment to engagement and communication with parents.

2. The Crete Academy Board of Directors is being asked to
 - Approve the title change in the Fiscal Policies document to replace the title CFO to Executive Director, and add Executive Director Title where CEO title exists

3. Executive Director contract – The Crete Academy Board of Directors is being asked to review and approve the 24-25 contract for Brett Mitchell. During the 7/11/24 meeting the Board approved moving Brett Mitchell into the Executive Director position for Crete Academy.

BOARD VOTE

- | | | | | |
|------------------------|-----|-------------------------------------|-----|--------------------------|
| 1. Yusef Alexander | yay | <input type="checkbox"/> | nay | <input type="checkbox"/> |
| 2. Dr. Reginald Austin | yay | <input checked="" type="checkbox"/> | nay | <input type="checkbox"/> |
| 3. Joss Tillard Gates | yay | <input type="checkbox"/> | nay | <input type="checkbox"/> |
| 4. Bryan Gonzalez | yay | <input checked="" type="checkbox"/> | nay | <input type="checkbox"/> |
| 5. Marina Samson | yay | <input type="checkbox"/> | nay | <input type="checkbox"/> |
| 6. Lataysia Starks | yay | <input checked="" type="checkbox"/> | nay | <input type="checkbox"/> |
| 7. Ursula Worsham | yay | <input checked="" type="checkbox"/> | nay | <input type="checkbox"/> |

Crete Leadership provided context regarding the above referenced consent items to include the annual document updates, title change to the Fiscal Policies document and the 24-25 contract for the Executive Director. All consent items were approved by unanimous board vote.

6. In preparation for the Charter Petition Renewal Application
 - The Crete Academy Board of Directors is being asked to review Crete Academy’s Conflict of Interest Code

BOARD REVIEW

The board reviewed the COI code with no follow up questions.

7. In preparation for the Charter Petition Renewal Application
 - The Crete Academy Board of Directors is being asked to review Crete Academy’s Conflict of Interest Policy

BOARD REVIEW

The board reviewed the COI policy with no follow up questions.

8. **Updates from Leadership**
 - Enrollment
 - Staff positions

BOARD REVIEW

Brett Mitchell from Crete Academy provided an update to the board regarding current enrollment and enrollment goals as well as current staff positions.

9. **Review of Monthly Financials**

BOARD REVIEW

1. Financial Summary
 - ADA Analysis
 - Income Statement {YTD Budget vs. YTD Actuals and Budget vs. Forecast}
 - Balance Sheet
2. Cash Flow Forecast
3. Financial Narrative
4. Check Register

FY24-25 July & August data will be combined and presented during the September Board meeting.

7. **Adjourn-** The regular board meeting was adjourned at 6:00 p.m.